

Announcement of competition

For the allocation of scholarship, other economic contribution and services for the right to university study, for the a.y **2021/2022**

Approved by resolution of C. di A. n. 30 of the 11 June 2021

IT-Traduzione del bando di concorso per l'attribuzione di borse di studio, altri contributi e servizi, per il diritto allo studio Universitario dell'ERSU Palermo per l'anno accademico 2021/2022.

Per tutti gli effetti giuridici rimane valida solo ed esclusivamente la stesura in lingua italiana.

EN-English translation of the announcement of competition for allocation of scholarship, others contributions and services of the ERUS Palermo for the right to university study, academic year 2021/2022.

Shall be valid only and exclusively the Italian drafting for all legal effect.

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CONTACTS

For any eventual information and/or clarification, **ERSU replies:**

- **to phone** 091.6541111 (**Contact Centre**), from Monday to Friday, from 9:00 to 13:00 and from 13:30 to 19:30;
- **to email** borse@ersupalermo.it, from Monday to Friday , from 9:00 to 13:00;
- **to Live chat**, present on [Notify](#) (portal dedicated to institutional communications of Ersu), from Monday to Friday, from 9:00 to 13:00;
- **To WhatsApp** n. 3398765382, from Monday to Friday, from 13:30 to 19:30.

ATTENTION: ERSU not responding to Facebook messages and/or other social!

L'ERSU receives by appointment ([book an online appointment](#)):

- **Office of Palermo**
Viale delle Scienze, ed. 1
Opening hours to public: from Monday to Friday, from 9:00 to 13:00
Wednesday from 15:00 to 17:00
- **Office of Agrigento**
Via Quartararo, 6 (internal ITG "Brunelleschi") near Consorzio Universitario
Opening hours to public: from Monday to Friday, from 9:00 to 13:00
Wednesday from 15:00 to 17:00
- **Office of Caltanissetta**
Via San Domenico, 45 (internal R.U. "Ex Convento San Domenico")
Opening hours to public: from Monday to Friday from 9:00 to 13:00
Wednesday from 15:00 to 17:00
- **Information desk of Trapani**
Via Lungomare Dante Alighieri, within the university centre of Trapani
Tel. 0923.569042 or 327.2393129
Opening hours to public: from Monday to Friday from 9:00 to 13:00.

PRESENTATION

Gentilissim*,

for essay to read the announcement of competition, we have summarized the most important news, over last year, aimed to simplification and to digital innovation.

1. Access to student portal with SPID credentials

The institution has made available the application online to request the benefits a.y 2021/2022 in the reserved area of the student portal of the service online of ERSU Palermo, which is accessed only with SPID.

Require the benefits with SPID is a more simple way (see par. 3).

To know what to do to get SPID, visit the website of the Agency for digital Italy (link <https://www.spid.gov.it/richiedi-spid>)

For more information connect to www.spid.gov.it

2. The "precompiled" a.y. 2021/22

Ersu, also this year, makes available the **"Request of benefici a.y. 2021/22 precompiled"**. To organise, the institution, acquires:

- ✓ from the Public digital identity system or from the data bank Ersu (for those who access to portal with the credentials username and password) , **the personal data** provided in the registration (personal data, tax code, number, ecc...);
- ✓ From the data bank INPS, **the economic/capital** data included in the valid ISEE documentation for the right to university study (economic/capital requirement necessary to participate in the competition) in the case of household resident in Italy or resident overseas but with capitals in Italy (the institutional detects data from the last DSU-declaration complete and certified);
- ✓ From the data bank of institution, **the IBAN code active** to which any payments will be made and/or refunds.

From this academic year, **Ersu acquires also from the data bank of "Scarlatti" of Palermo**, as well as unipa bank, **the market data** available from the study plane (requirement of merit needed to participate in the competition) of UNIPA e SCARLATTI applicants who intend to enroll in the years after the first (The institution notes from the study plane update on the date of compilation of the request of benefit, the number of cfu laid down in the announcement for every year, the number of cfu incurred/validated and registered at the date of 10 august 2021, the arithmetic mean of the votes and the number of honors).

3. Request benefits exclusively online

As last year, those who access in the student portal with the credentials *credenziali* username and password (...and we hope there will be few!), use the technology OTP (One Time Password), the temporary code sent by sms in the mobile phone, to enter during the online procedure to confirm the requested operation. The request of scholarship, fill in online and validated with OTP, should be regularized: within the terms provided by the announcement, on pain decline from the benefit, will be necessary upload in the section "Fascicolo", available in the personal page of the service "ersuonline" of the student portal, the

ID, and any eventual additional documentation.

This academic year, a new mode of participation has been adopted, **reserved only for those who access to student portal with SPID**: an even simpler system, even faster and...even "smart".

Accessing the student portal with con SPID, request the benefits should be a "breeze":

- ✓ **the request of benefits shall not be validated with OTP** but will have to perform only the compilation online and confirm;
- ✓ if you don't have the obligation to present the additional documentation, **the request of benefits shall not be regularised**. Having been identified with SPID, infatti, you will not have the obligation to upload the ID nel "Fascicolo" of the reserved area in the student portal.

4. Unique announcement with a single line of intervention

The Legislative Decree 19 May 2020, n. 34, art. 236, par. 4, had ordered, for the last academic year, an extraordinary allocation of funds in favour of intervention for the right to university study (DSU) to allow participation even to those who, because of the difficulties in their study from the emergency Covid, had not reached the requirement of merit.

ERSU of Palermo has adopted the unique announcement with two lines of intervention (Line A and Line B), proposed by ANDISU, for the management of the extraordinary measure and, only students who wanted to enrol in the a.y. 2020/21 in the years after the first, could receive benefits those who were in possession of the requirements of merit (Line A), those who were in possession of the requirements of merit reduced of the so-called "Bonus Covid" (Line B).

In this academic year not there will be not the Line B and, therefore, can request the benefits those who will be in possession of the requirement of merit, on the date of 10 August 2021, provided by the announcement.

5. Update "fascicolo" of the reserved area of the student portal

The last year, we have created the section "Fascicolo" in your reserved area of the student: where uploaded to us your ID and any additional documentation (ex. Certificate of invalidity, sentences of separation/divorce, residence permit etc....) needed for competition.

Well, this year, once those documents are in our possession, **if still valid**, are considered valid for the announcement.

Attention, there is the obligation to always update the fascicolo and, therefore, if the document have expired, you have to upload the new documentation...the online procedure is always available in the section "Fascicolo" of your reserved area of the student portal!

6. Service "courtesy notice"

One of the strategic objectives of the institution is to expand the communication channels with the evolution of the normative and technological environment

A Messaging System instant has been developed, thanks to which the communication of the institution will come directly in the section "Notifiche" specially created in the reserved area of the student portal: you will receive "courtesy notice" on the mobile phone and/or your mail which will warn you **of the deposit "telematic", in your personal area of the student portal, by the institution, and notice which will concern.**

7. House service

From this year, together with the request of scholarship, students "not residence" can request the house service-lodging- (free lodging in one of the university residence managed by the ERSU Palermo, subject to availability of lodgings put on competition, or other structures that become available) or choose to private residence ("Contribution lodging") and submit, within the deadlines laid down in the announcement, the "Declaration of rent".

The request of house service -lodging-will be allowed even after, showing the "Module of rectification/integration data", in the modality and under the terms laid down in the announcement.

Who choose the lodging may decide for the "contribution of lodging" submitting within the deadlines the "Declaration of rental". Who choose the "contribution of lodging" if the time limits laid down to submit the "Module of rectification/integration of data" have expired, do not get to choose the lodging.

Good luck!

REMINDERS

14 JUNE 2021

Publication of announcement

From 9:00 of 15 JUNE 2021

Opening online procedure to fill the request for participation

Not later than 14:00 of 31 JULY 2021

deadline for the online application form for participate in the competition

Not later than 14:00 of 30 NOVEMBER 2021

Deadline regularization request to participate in the competition (upload of ID, only for those who access with the credentials username and password, and eventual additional documentation es. ISEE equal, residence permit or receipt attesting the request of release/renewal residence permit, etc....)

1 SEPTEMBER 2021

Publication lists of participant "Scholarship" and "House service"

From 9:00 of 2 SEPTEMBER 2021 to 14:00 of 13 SEPTEMBER 2021

Period for presentation the module of rectification/integration to data declared in the request to participate in competition

13 SEPTEMBER 2021

Deadline of the request from other institution (with the exception of the "house service" – students of first-year)

Not later than 30 SEPTEMBER 2021

- Publication ranking list suitable not assignee "*Scholarship*" first year and years after the first
- Publication ranking list with designation assignee "*House service-lodging*" first year and years after the first

From 9:00 of 1° OCTOBER 2021 to 14:00 of 31 JANUARY 2022

Period of presentation online of "*Declaration of rent*"

Not later than 15 December 2021

Publication ranking lists with designation assignee "Scholarship"

Not later than 15 April 2022

Publication ranking lists "*scholarship*" years after the first

not later than 31 December 2022

Publication ranking lists "*scholarship*" first year



For all other deadlines, recommended careful reading of the announcement of competition

DEFINITIONS E ACRONYMS

E.R.S.U.: Regional Organization for the university study, set up by the Regional Law n. 20/2002;

Scholarship: social benefits, in Sicily provided by E.R.S.U to deserving without means;

Lodging: units autonomous with ensuite bathroom in room or shared; containing one or more bed;

Residence: building organized in one or more levels with lodgings and related collective space;

House service: assignment of lodging in the university residence and, in the case unavailability; grant of an economic contribute reserved to student's assignees of scholarship;

Canteen: build or space for the distribution and consumption of meal in the field of restaurant services;

Complete meal: is the meal composed by the first dish, second dish, side dish, bread, fruits or dessert and drink in the bottle or draught;

Food service: complete meal served with the formula of the self-service in the canteen;

A.N.D.I.S.U.: National Association of the organism for the right of university study;

M.I.U.R.: Ministry of Education, University and Research;

M.U.R.: Minister of the University and Research;

A.Y.: Academic Year; period of the year when the university carries out its activities, compliant the with current regulations;

PDF: Although it may not be expressly to mentioned in this announcement, is referred the catering regulation. Published in the in the section of the student's portal "Amministrazione Trasparente"

P.E.C.: Certified Electronic Mail, which has the effect of registered letter if sent to conventional e-mail and registered letter with return receipt if sent to another P.E.C.;

I.S.E.E. Indicator of the equivalent economic situation: an indicator that measures the wealth owned by families in order to access services, facilities and contributions provided by the I.N.P.S. or from other bodies, such as municipalities and universities;

I.S.E.E.U. Indicator of the University Equivalent Economic Situation: a recalculation of the IS.S.E.E. which considers some specific criteria established for the University

D.S.U. Single Substitute Declaration: contains personal, economic and patrimonial information of the family unit;

I.S.P.E.: Indicator of the equivalent patrimonial situation;

I.S.P.E.U.: Indicator equivalent of universities financial position; I.B.A.N. International Bank Account Number: used to identify a bank account;

C.A.F.: tax service centre;

A.I.R.E.: register of the Italian residents abroad;

I.N.P.S.: National institute of social security;

T.A.R.: Regional Administrative Court;

C.F.U.: University Formative Credits;

C.d.A.: Board of Directors;

- **D.S.A.:** Specific learning disorder
- **SPID:** Public Digital System of Identity System, which ensures all citizen and companies a unique, safe and secure to services of the public administration and private parties.
- **ss.mm.ii:** Subsequent amendments.

BENEFITS GRANTED

Economic contributions

- **ordinary scholarship**
- **reserved scholarship**
 - Study grants reserved to disabled students with a seriously disability, referred to in art.3 paragraph 3 of Law 104/92, or with disability higher than 66%, referred to in art. 14 of Prime Minister's decree 9 April 2001
 - Study grants reserved to international students from non-EU countries particularly poor, as referred to in Ministerial Decree 11 June 2019, or to political refugee students, entitled to international protection
 - Study grants reserved to students orphans of job
 - Study grants reserved an international students child of Sicilian foreign emigrant
 - Study grants reserved to student orphans or victims for mafia's reasons
 - Study grants reserved to students who are victims of usury or students who are children of usury victim
 - Study grants reserved for students who are residence in a small islands that fall within the territory of the Sicilian region
 - Study grants reserved an orphaned student who demonstrates their guest or have been guest in a reception centre, public or private.
- **Other contribute:**
 - Contributions for international mobility
 - Contributions for graduate students "degree award".

Service

- **House service** (lodging in a University Residence of Ersu or monetary amount relative to the house service, integrative to scholarship, reserved to students assignee of scholarship who choose private lodging and submit the "*Renting declaration*");
- **Food Service**

Announcement of competition for the allocation of scholarship, other economic contributions and services, for the right to university study for the a.y 2021/2022

FIRST PART – Overview of competition

Art. 1 – Reference legislation

The announcement of competition for the allocation of study grants, other contribution and services for the right to university study, for the a.y 2021/22 is drawn up based on educational offer a.y 2021/2022 of the university institution relating the ERSU Palermo, as referred tab.1 in the appendix, and in accordance with the following legislation :

- Art. 21 of the law n.390 of the 2.12.91 not abrogate
- Regional Law n. 10 of 27.04.1999 "Measures of regional finances and law of programming subject, accounting and control. Various provisions with reflections of a financial nature";
- Ministerial Decree n. 509/99 laying down provisions of the new educational regulation of universities which providing for: bachelor's degrees, master's degree, master's degree of single cycle, residency, PhD and the introduction of academic credits;
- Law 21.12.1999, n. 508 "Revision of the musical conservatories"
- Prime Minister's Decree 9 April 2001 laying down provision uniformity of treatment on the right of university studies;
- Regional Law n. 20 of 25.11.2002 on the right of university studies in Sicily
- Regional Law n.10 of 20 June 2019 "Provisions on the right to study"
- Law off 22.12.2011 n. 214 laying down urgent measures for growth, fairness/equity and fiscal consolidation
- Legislative Decree. n. 68 del 29.03.2012 laying down in the area of revise the law principle in the field of right to study and valorisation of university legally recognised;
- Prime Minister's Decree n. 159 of 5.12.2013 and of del Ministry of Labour and Social Policy Decree of 7.11.2014 adopted by common agreement between/ with the Head of Financial Department of the Ministry of economic affairs and finance, published on the official journal of 17.11.2014;
- Ministerial Decree 10.08.2017 n. 616 concerned with/ having as its object "Initial training/basic training and inclusion in the teacher function for teacher of secondary school";
- Interministerial Decree n. 798 of the 11 October 2017 "Regional financial requirements decree "
- Ministerial Decree n. 156 of 12 February 2021 "*Having as its object poor country , defined also by the presence of a low indicator of human development, for a.y 2021/2022*";
- Ministerial Decree n. 157 of 12 February 2021 "*Update of the amounts to scholarship A.Y. 2021/2022*";

- Ministerial Decree n. 256 of 18 March 2021 "*Update thresholds ISEE and ISPE A.Y. 2021/2022*";
- Law n. 104 of the 5 February 1992, " Framework-Law for the assistance, social integration and the rights of people with disability";
- Law n. 170 of the 8 October 2010, "New rules concerning the specific learning problems in school";
- Legislative Decree n. 147/2017 "Provisions relating to the introduction of a measures to reverse the poverty "
- Decree Law n. 4/2019 "Urgent provision in relation to income grant end pension";

Art. 2 - Finality

This announcement sets out the rules for participation for the granting of benefits payable (be paid) in the form of scholarships, services and other contributions for the a.a 2020/21.

Scholarship be financing by funds:

- Revenue from regional taxes paid for the right to university study;
- Resource of institution;
- Share of supplementary state fund (FIS) for scholarship, made available by MIUR;
- Any others resources of institution.

ERSU reserves to assign and provide of the above, depending on the funds available in cash.

The percentage of funding for the reserved scholarships and others contributions are show in the tab.2 in the appendix.

1/3 of the economic resource available, excluding reserves, will be distributed to the students who enrolled in the first year.

2/3 of the economic resource will be distributed to students enrolled in the years next the first in relation to the number of the scholarship applications received within the deadlines laid down in this announcement.

To all degree courses will be granted one scholarship for each year of degree.

The announcement of competition will be available in the website of institution www.ersupalermo.it

Art. 3 – Modality to participation and deadlines

To participate in the competition the applicants a.y. 2021/2022 must follow this procedure:

1. **ACCESS** the application made available in the reserved area of service "ersuonline" of the student portal as follows:
 - a) Students 18 and over in possession of ID issued by the Italian authorities must and foreign students who declare their residence in Italy, **access to reserved area with SPID**;
 - b) Foreign students in possession only one document issued by the authorities of their own country and not residence in Italy, access to reserved area with credentials issued by Ersu (register at first access);
 - c) Students under 18 access to reserved area with credentials issued by Ersu (register at first access);
2. **FILL IN** the required fields;
3. **CONFIRM** the data declared and wait SMS with OTP code for the validation of the same (*only for those who access with credentials username and password*);
4. **ENTER** the data declared, generate the OTP and wait SMS with a code for the validation of the data (*only for those who access with credentials username and password*);
5. **END** the procedure.



Deadline for compilation the online request for participate in the competition (self-certification) and for the validation of the same (only for those who do not access with SPID) with OTP code:

not later than 14:00 of 31 July 2021

Technical assistance and the answer sent will be granting until the hours 13:00 of 31 July 2020.

! Link to access, from the institutional website of the ERSU, directly in the personal of the service "ersuonline" of the student portal:

<https://ersuonline.ersupalermo.it>

The request of benefits shall be regularised.

The benefit applicants must upload, through appropriate online procedure available in the subsection named "FASCICOLO" create in the homepage of the service "ersuonline" in the student portal, the copy identity document "ID" (only for those who do not access with SPID) and eventual additional documentation (single pdf file) for the regularisation of the request of scholarship, will be considered valid for access to all services granted by institution .

Example:

- copy front/back of ID (*only for those who do not access with SPID*);
- *copy of the documentation attesting the disability (those who request reserved benefits);*
- *copy of sentence of separation/divorce (for students with separated or divorced parents);*
- *copy of the documentation attesting the economic situation- ISEE equalized- (for students with household overseas);*
- *other (specify)*

! *This documents, if were uploaded the last year in the section "Fascicolo" of the reserved area in the student portal) and are still valid, will be considered valid for the regularization of the request of a.y. 2021/2022.*

Always update the "fascicolo" and, if he documents are expired, upload the new documentation for regularization the request a.y. 2021/2022.

Those who access in the student portal with SPID, if they have not obligation to submit the additional documentation valid for the purposes of competition, must not regularize th request of benefits. Having been identified with SPID, in fact, will not have the obligation to upload the ID in the "Fascicolo" in the reserved area of the student portal.

The benefit applicants 2021/2022, to regularise the request of benefits, will have to follow this procedure:

- a. **ACCESS.** (see art.3), the application made available in the reserved area of service "ersuonline" of the student portal;

- b. **FILL IN** the form for the acquisition of the additional documentation (for example, for ID it is necessary to indicate the date of issue, expiry date, municipally that issued the document...);
- a. **SCAN** all documents into one pdf file with a maximum size of 2 Megabyte (example. Copy ID, certification attesting the disability...);
- b. **UPLOAD** pdf file.

Repeat the procedure for each scanned document (file pdf).



THE REQUEST OF BENEFITS NOT REGULARISED WILL REMAIN SUSPENDED. SHALL BE REGULARISED, ON PAIN OF EXCLUSION

not later than 14:00 of 30 November 2021

To recap:

- the application for the compilation for the request to participate in the competition and for the validation with OTP (only for those who access with con SPID), **will be disable at 14:00 hours (italian time) of 31 july 2021;**
- the application to regularize the request of benefits (upload of ID, those who do not access with SPID) in the appropriate section "Fascicolo" of the personal page "ersuoline" of the student portal) **will be disabled at 14:00 hours (Italian time) of 30 November 2021.**

After validation of the request, student will be able to download the receipt of registration of the same directly from the reserved area of the student portal.



The requests by means other than the online procedure (and described above) will be excluded from the competition.

Indicate a valid mailbox

If the student wanted to modify the data of an application already submitted, he must cancel and to repeat the entire process (forward internet and send the application). **The last application submitted will be the one considered valid for the purposes of the competition.**



The student who wants to request the transfer-in of the request to scholarship presented to other institutions for the right to study, must submit an application to the Entity that must be sent exclusively to PEC, to the following e-mail address protocollo@pec.ersupalermo.gov.it, the request and documentation not later than 13 September 2021, under penalty of exclusion with object "Transfer request for benefits a.y 2021/22 ", provided that the original request was presented within 31 July 2021, excluding the decree course fro which is planned a national rankings. .

If the request were to remain later of the data of publication, this benefit will not be granted.

ERSU Palermo declines every responsibility if the documentation were arrived after deadline.

The student, who wants to request the "transfer-out" of the request to scholarship presented to the ERSU Palermo, must submit a request to the ERSU Palermo using a special online application available on the personal page of the "ersuonline" services of the student portal.

The ERSU of Palermo will provide to the transmission at the institution of destination, of the same, declining every responsibility if had not be approved.

All students must communicate to the competitions and benefits office for any change occurring after the date of application, relating to their university career, the change of residence, delivery address or mobile phone, change or termination of contract of location. Etc. etc....

Scholarships will be originally paid on the basis of self-certification (with exception of medical documents)

Art. 4 – Any eventual additional documentation

The benefit applicants must upload, through appropriate procedure available in the subsection named "FASCICOLO" in the homepage of the service "ersuonline", copy of ID (only those who have not accessed with SPID) and eventual additional documentation (single pdf file) for the regularisation of the request to scholarship that will be considered valid for access to all services granted by institution.

Some categories of students, in order to request for the benefits is considered valid, must upload, also, the following additional documents:

- **Disabled students** – Medical certificate, granted by administration certifying, attesting the level of (not less than 66%) or in conditions of seriousness as per article 3, paragraph 3 of Law 104/92 or the specific learning disabilities as referred in the Law 170/2010;
- **Foreign students from outside European** copy of valid residence permit (or copy of payment for renewal) and equal ISEE/ISPEU with the documentation issued by competent authorities, translated in Italian and legalized, if required;
- **Foreign students from poor countries (D.M. n. 156/2021)** - copy of valid residence permit (or copy of payment for renewal) and Certification of Italian Representative in the country of origin, attesting that doesn't belong to a rich family and to high social level;
- **Stateless students** – certificate issued by civil court;
- **Foreign students political refugee, having right to international protection** - Certificate issued by the Internal Ministerial;
- **Foreign students children of Sicilian migrants overseas** – Certificate of residence overseas own ad of his family and possible ISEE/ ISPEU;
- **Students to orphan students of job victims** – Certificate issued by INAIL;
- **Students victims for reasons of mafia** – Certificate issued by competent institution;
- **Students victims of usury and/ or student who are children of usury victims** - Documentation issued by competent authority;
- **Orphan students that show to have been guest in a public or private host structure** – Documentation issued by competent structure;



The document produced by foreign students, issued by the competent authority, will have to be translated into Italian and legalized in accordance with the legislation.

This document, if already in possession of the institution (namely, if have been uploaded, last year, in the section "Fascicolo" of the student portal) and are valid, will considered valid to regularization of the request of benefits a.y. 2021/2022.

Always update the "fascicolo" and, if document are expired, upload the new documentation to regularize the request a.y 2021/2022.

Art. 5 - Incompatibility

L The Scholarships allocated from ERSU are incompatible with other grants give from SICILIAN REGION E other institutions public or private and with university collaboration (activity of part-time or tutoring) provided for the same year.

The assigns of scholarship that had develop this activity; however will have the right to balance between the amount of scholarship of the Ersu and that received by the university institution, therefore students will presented the request for balance indicating the amounts of scholarship provided by other institution

The house service provided from ERSU is incompatible with same service granted by other public institutions (ex.INPS) or private.

Students assignee of house service provided by other public or private institutions, can still obtained the status of "not residence" but will not entitled, if assignee of scholarship, if assignee of scholarship, to the eventual amount monetary integrative to scholarship relatig to this service.



The check for incentives the tutoring activity, as well as for the didactic-integrative activity, recovery and preliminary, referred in the art. 3 par 2 of the Ministerial Decree 1047/2017, are incompatible with the scholarships.

Art. 6 - Recipients

All students who are enrolled or intend to register for academic year 2021/2022 at the university institutions operating on the competence territory (see table. 1) for the following courses:

- Courses of triennial degree, master's degree of single cycle and master's biannual (new order), that have economic requirements and of merit/credit specified in articles 8 and 9;
- Courses of research doctorates (PhD) (activates from/ by university under article. 4 of Law 03/07/98 n. 210) as a long as don't' retributive;
- Course of specialisation (except medical courses ad except medical under of Legislative Decree 17 August 1999 n. 368) as a long as don't retributive;
- Course of high artistic formation and high musical, which is entered only with possession of high school diploma/ title.



Students that have effected a renouncement of study or have lapsed can participate to announcement if pay the university taxes and return to ERSU the amounts of fees relating to economic and non-economic benefits (scholarship, the amount for lodging and meal) of the academic year under consideration..

Except as provided by the first paragraph on this article, can participated in the following competition:

- Students that will graduate non later than extraordinary session of the academic year 2020/2021 (March-April 2022) and that will not enrolled for academic year 2021/2022
 - a. The recipients belonging to this category, including the reserved scholarships, are considered to be assigned with reserve, as they will be paid only if, in the case of non-degree, they will enrol in the first year F.C (out course) for the A.A. 2021/22; for the for the allocation of the year of course see art.9 of this announcement;
 - b. lose the right to the monetary amount the students who graduate within the extraordinary session relative of the a.y 2021/2022 (March-Aprile 2022)- there is the possibility of maintaining the lodging and the food service , at reduced retae on the basis of economic conditions, until the moment of graduation.

- Students not yet graduates at the triennial and enrolled with reserve in the first year of biennial magistral
 - c. the recipients of this group, the benefits, including the reserved scholarships, shall be allocated with reserve, because will be provided only if, after the triennial degree, they enrolled for the a.y 2021/22 in the first year of the biennial magistral, s referred in the art. 9;

The benefit applicants graduate students, who have obtained the degree within the extraordinary session of the a.y . 2020/21 (march-April 2022) and who intend to enrol in the first year of biennial magistral degree for the a.y 2021/22, may rectify their request (only the information related to career, from 1° year fc of three years degree to 1° year biennial magistral degree) **within 15 April 2022** (communicate the registration in the a.y 2021/22 in the first year of biennial magisterial degree sending an email uob1@ersupalermo.it).

The benefit applicants not yet graduated to the triennial degree and enrolled with reserve in the first year of biennial magistral degree, who have obtained their degree within the extraordinary session of the a.y. 2020/21 (march-April 2022) and who renew the registration in the first year fc n the triennial degree course, may rectify their request (only the information related to career, from 1° year magisterial degree to 1° year fc three years degree) **within 15 April 2022** (communicate the registration in the a.y 2021/22 in the first year fc three years sending by email uob1@ersupalermo.it).



For students UNIPA, the rectify take place of office(the institution has access to data bank UNIPA and SCARLATTI and acquires directly the information relating the career); students LUMSA e AFAM must notify the registration and the rectification year of course (ex. from 1°fc triennial to 1°magistral ...)

Students that at the same time teach on the learning process under Decree Ministerial 616/2018, and that have economic and merit requisite, the course of study is increased of six months (reference also benefits to right to study1

Art. 7 – Duration of granting of benefits

The benefits will be granting if there are economic requirements and merit requirements provided for the periods indicated:

- a. For the courses of new order triennial degree, master’s degree of 2 years and master’s of single cycle (including the triennial degree and empirical of the high artistic and musical formation) the duration of concession of benefits is seven semester for triennial degree, five semesters for master’s degree of 2 years and master’s of single cycle
 - 9 semesters if the duration is to 4 years
 - 11 semesters if the duration is to 5 years
 - 13 semesters if the duration is to 6 years

Equivalent at the first semester of 1 years out course for all benefits (except university residence) with right to granting, for first years out-course, an amount halved (1 semester).

- b. Students with disability, as referred in the art. 3 paragraph 3 of the Law 104/1992 or with invalidity not less than 66%, provided for in the Ministerial Decree 9 April 2001 or with learning disabilities, as referred in the Law 170/2010: courses of triennial degree, master’s degree of biennial/ 2 years and master’s of single cycle (including the triennial degree and empirical of the high artistic and musical formation), the duration of concession of benefits is 9 semester for triennial degree, 7 semesters for master’s degree of 2 years and master’s of single cycle:
 - 11 semesters if the duration is to 4 years
 - 13 semesters if the duration is to 5 years

- 15 semesters if the duration is to 6 years.

Equivalent at the first semester of 2 °years out course for all benefits (except university residence) with right to granting, for second years out-course, an amount halved (1 semester)

- c. PhD and school of specialization new order triennial degree, master's degree of two years and master's degree of a single cycle, the duration of granting of benefits is that provided in the didactic order (is not provided the 1 F.C "out course").


Art. 8 – Economic-capital requirements

The economic-capital requirements of the student are individuated, respective, on the basis of **ISEE € 21.500,00 and € 51.361,58 under regulation** on the modalities of determination of the new Isee (DPCM 5 December 2013) **with specific regard to benefits for the university right**

 The students who have the **valid ISEE with specific reference to the benefits for the right to university study Can participate in the competition.**

Students who make use of the ISEE, for the request of benefits, of the ISEE containing the notation of not-conformity, must presented valid documentation, issued by the intermediary (bank, Italian post, other) which has informed the financial reports to the revenue agency to prove completeness and veracity of the data indicated in the declaration (see note 16 in appendix)

The students who have an ISEE and/ or ISPE, which exceeds the limits set out in table 6 in the appendix, are excluded from the benefits provided in the announcement.

 **DSU** for the calculation of the ISEE for benefits for the right to university study, will be presented to the INPS only electronically (to the web site www.inps.it through computer stations self-service located in the INPS), to the municipalities, to the Fiscal Assistance Central (CAF) or to the 'ERSU Palermo (institution which provides the social facilitated performance) parties to National Committee and signatory of the memorandum of understanding with ANDISU–National Association of organisation for the right to study signed on 3 June 2015 (see in appendix the list of CAF).

ISEE (Financial Situation Index) shall be granted without cost for the student.

If the student, although they requested the ISEE for the right to university study, they aren't in possession at the time of request, five days before the deadline for participate to announcement **can indicate in the online request the details of receipt (sender protocol/ CAF protocol), issued by CAF, confirming the presentation of DSU for the issue of the ISEE**, but must notify the institution, not later than the deadline laid down in the announcement (during the period of submission of the ratification/integration), under penalty of exclusion from competition, the DSU protocol of the ISEE.

The student who will not have provided to integrate the information during the period of ratification, **will be excluded from the competition for the impossibility of value the possession of economic conditions laid down in the announcement.**

The student must verified the veracity and the fairness of the date entered in DSU.

Il The Prime Minister's Decree n. 159/2013 provides the opportunity to submit the actually ISEE if the student intend to point out to changes of the family and financial

conditions in order to the stone of ISEE of the households .

The new ISEE and ISPE should be below the limits provided for participate to announcement of competition. Participate to announcement of competition.


For a correct definition of the household reference is made provision under the current legislation (some indication are are laid down in the appendix).

The **foreign student** is required to submit the calculation ISEE equalized (contact the CAF for the determination) **within 14:00 of the 30 November 2021** (deadline for rectify and integration of data) According to the country in which the income is produced and is available the assets of the family of origin, it's also necessary to attach to the request for scholarship, the documentation issued by the competent authorities of the country, translated into Italian and legalized if applicable. He foreign student is always obliged to declare also the incomes and the capital possibly owned in Italy by the household.

The foreign student resident in Italy without income and wealth abroad, being assimilated to Italian students , must be in possession of the ISEE Certificate for benefits for the right to university study.

Where the persons, having requested the calculation of the ISEEU/ISPEU equalized, concerned do not have of the time of compilation, will be able to attach this documentation to the request of scholarship.

The institution will calculate the economic situation indicators for benefits for the right to study.

 For a correct definition of the household reference is made provision under the current legislation

Art. 9 – Requirements of merit

The student will be evaluated after the date of their first registration or re-registration, for the determination of the years of course and of the merit requested.

a. Students enrolled in the first year of the triennial degree, master's degree of two years and master's degree of a single cycle


The requirements of merit, for student of first year, will be valued later, in the moment of granting the scholarship, under art. 24 and summary in tab.4 in the appendix.

b. Students enrolled in the first year of PhD and school of specialization

The requirements of merit is that provided from didactic order.

c. Students enrolled in the years after the first in possession of the requirement of merit


Students enrolled in years following the first are required a minimum number of CFU (university credits) at the time the application is submitted. University credit, **be obtained not later than 10 August 2021**, under art.5 paragraph 2 of MIUR Decree of the 3 November 1999 and summarised in the table 5.1, 5.2, 5.3, 5.5 in appendix.

 The student, in the online request to participation of competition, must declare to be in possession of merit requirement, indicating the total amount of CFU (achieved, validated) registered on the study plan as of date **10 August 2021**. The study plan is refers to the time of submission to request of grant.

See the guidelines for the correct determination of the merit in the appendix.

Based on the official communication from the institution relating the Ersu Palermo about the existence of study planes which provides a different distribution of CFU than laid down by the art. 5 paragraph 2 of the MIUR's Decree of 3 November 1999 (that is 60 CFU for any years of course) to enable students to participate in the competition, the ERSUre-evaluate the number of CFU provided in the 5.1, 5.2 by applying the the proportion as referred in the art.6 paragraph 4 of the Prime Minister's Decree of the 9 April 2001 (see tab. 5.3, 5.4 in the appendix).

The minimum number of credits is rounded using the arithmetic criterion.

 The requirement of merit revalued following the communications of university institution, for UNIPA and SCARLATTI students of years following the first, is made available during the on line compilation of request of participation to announcement.

The requirement of merit, for student registered to academic years next following first of advanced degree and PhD, is that provided in their didactic order.

Who will effect for academic year 2021/2022 the transfer of university institution of degree course or system, the requirement of merit for access to the benefits, are those resultant from the career of origin: the student will must therefore declare, in the request of benefits, the degree course from where it comes from.

d. Students that have triennial degree who enrol in a single cycle master's degree and admitted to the fourth year

These students can use the benefits for 2 years plus the second semester of the fourth year (For the master's degree to single-cycle of 5 years) or use the benefits for 3 years plus the second semester of the fourth year (for master's degree to single cycle of 6 years), provided that two-year master's degree has been abolished for the course in question. They will be able to take advantage of the additional semester provided they have not already used it in the triennial degree.

The students should indicate in the on-line procedure that these is "**PROSECUZIONE LAUREA**".

The participant will be included in the list and rankings separate with criteria established of the next art.19.

The student that who enrolled the fourth year will be assessed according to what is as provided for to the students enrolled in the first year, while the student that will enrol of the fifthly year will be valued as provided for the students enrolled in the years following the first.

e. Bonus

If the student, registered of the triennial degree and master's degree of single cycle, has not achieved the minimum number of credits required for participate to competition, for the achievement of merit requirement, he may use, in addition to the credits already obtained, a bonus, as follows:

- Up to **5 credits** if used for the first time for the achievement of benefits for the second academic year ;
- Up to **12 credits** if used for the first time for the achievement of benefits for the third academic year ;
- Up to **15 credits** if used for the first time for the achievement of benefits for the years next first.

The bonus can be used only once and not be combined (for example. The student registered on the third year is entitled to 12 credits of bonus and not 17 credits). If it is used only in part, the unused part in the academic year reference can be used in the following years.

The students enrolled of biennial (2 years) master's degree, for the achievement of merit requirement

provided in the table 5.1 and 5.3 in appendix, can use the total bonus (15 credit) if they have never used it, or has not been used in the previous degree course (triennial degree).

Students enrolled to PhD or advanced degree cannot use the bonus.

f. Students with several disability, as referred in art.3 paragraph 3 of the Law 104/92 or with disability equal or greater to the 66% as referred in art.14 of the Prime Ministerial's Decree DPCM 9 April 2001 or with specific disabilities, as referred the Law 170/2010

The criterion for the allocation of the benefits and services differ for the maximum provided for 40%, in order to account of the different of the productive time in a specific disability, of the possible absence, in a time of realization of the curriculum or the other organizational difficulties.

In order to apply for the scholarship, students enrolled in the years next the first must have passed the number of CFU show in the tab. 5.2 or 5.4 in appendix, within 10 August 2020, reduced of 40%.

To request the benefits a.y 2021/2022, students enrolled in the years after the first must have passed, not later than 10 August 2021, the number of CFU show in the tab. 5.2 o 5.4 in appendix

The merit of requirements for student enrolled in the first year will be valued in accordance with table 4 in appendix.

The scholarship is allocated to students with disability as provided for in art.6, the lodging is granted for another semesters.

If the student, enrolled in the triennial degree or master's degree to single cycle, has not achieved the number of CFU planned for participated to the announcement, for achieving of merit requirements, will be able to use, in addition to credits obtained, a "bonus" (equal to 40% less than those specified in point d) explained as follows:

- Up to **3 credits** if used for the first time to obtain the benefits for the second academic year;
- Up to **7 credits** if used for the first time to obtain the benefits for the third academic year;
- Up to **9 credits** if used for the first time to obtain the benefits for the year next the first.

The bonus can be used only once and not be combined. If using only part of bonus, the part, which is not used in the relevant academic year, may be used in the next year.

The student enrolled in the master's degree, for the achievement of merit requirements, can be used the full bonus, if he never used, or the part of bonus which never used in the triennial degree.

The students who enrolled in the advanced degree or PhD cannot use the bonus

Art. 10 – Reasons of exclusion

Students who are in possession of the expected economic and merit requisites will be excluded from the competition:

- a. They hold a degree (even if obtained abroad, provided they are recognized by the University Institution) at or above the enrolment course and for which they require benefits, namely:
 - a.1. Enrolled or intending to enrol in a first level degree course, in possession of a university degree (pre-reform courses for university courses);
 - a.2. Enrolled or intending to enrol in a first level degree course, with a first level degree;
 - a.3. Enrolled or intending to enrol in a single-level master's, master's or master's degree program, with a single-cycle master's degree or master's degree;
 - a.4. enrolled or intending to enrol in a single master's degree, in possession of a master's degree or specialist degree;
 - a.5. Enrolled or intending to enrol in a first-level degree course, single-cycle masters or

master's degree program, with an old degree (DM 509/99);

- b. Registered to part-time in the academic year for the benefit announcement of competition
- c. Registered for short course in the academic year for the benefit announcement of competition;
- d. Attend single courses ;
- e. Don't have an economics and merit requirements laid down in announcement of competition ;
- f. Have already used benefits for the same year of study;
- g. Haven't validated with OTP code the request of benefits within the deadline laid down in the announcement
- h. Haven't regularized the request of benefit
- i. They have not edited, within the period provided for the submission of correction form, the irregularity detected by the office and published on the list of participants in the competition;
- j. having self-certified data that are different from what can be found in the attached documents and database ;
- k. They have presented attestation/ certificate ISEE not valid for the announcement of competition
- l. Have submitted attestation ISEE irregular (expired, not valid for the performance facilitated for the right to university study, with notes relating omissions/deformity etc....) and who unheralded within the deadline of the period for the submission of the module of rectification/integration of date, the irregularity recognised and posted in the lists of participating in the competition (see tab.16 in the appendix);
- m. Result debtors, those who were revoked the benefits for the previous academic years and which have not provided to refund of the amounts received (scholarship and other benefits).

Art. 11 – Data Processing

The students should consult the privacy policy, before the compilation and the presentation of the online request of benefits (laid down in Regulation European Union (General Data Protection Regulation) n.196/2003 and ss.mm.ii.

By signing the same, students declare to have read the content and in particular that:

- Personal data provided, as well as those contained in the documentation produced, will be processed, without their express consent, for institutional purpose (activities relating to manage of the competition for scholarship, other contributes and services for the right to university study, attributable to intervention of important aims of public interest under art.68 of the Privacy Code), to fulfil the obligations laid down in relevant law and for the statistical actives;
- The particular categories of personal data (information that...detected racial origin or ethnic, the political opinion, general data etc. etc....) possibly collected, will be found, registered, stored and later processed, will be relevant, complete and not excessive in relation to the purpose listed above;
- The data transfer is obligatory, under penalty of excluding from the competition.
- The personal data will not be disclosed; in the rankings, the names of participants will be replaced from the number of submitted applications (ID Web).

The person who protect the data provided are indicated on the request of benefits.

Art. 12 -Checks

The ERSU will carry out to self-certificate, under the Law. 127/1997 as amended and addition, with the following forms and means laid down under the legislation in force.

ERSU may take to students information which refers back to self-certification, even after the award of benefits and will carry out of veracity of declaration and of the documents submitted, making use of the collaboration:

- Revenue Agency
- Municipally;
- National Social Insurance Agency;
- University of Palermo and other university institutions;
- Financial Police or municipal police of the municipality of residence if the student is Italian;
- Consulates, when it comes to foreign students of the students whose their familiar living abroad;
- Of data held of the information system of the Financial Ministerial of the financial statements and of the Economic Planning, as well as of the System of trade information, developed by the Revenue Agency on currents accounts of the contributors;
- Of the Information System of National Social Insurance Agency;
- Of the informatics system of INPS.

The ERSU will send to National Social Insurance Agency, the list of the recipients of scholarship, as provided by Decree 8 March 2013 related to "Defining of the modalities to strengthen of the control of the ISEE"

Art. 13 Withdrawal of benefits

Shall be withdrawal all benefits to students in one or more of the following instances:

- . not been registered for the a.y 2021/22 (except, for the hose service, the grad students, see art.5))
not later than 15 April 2022, exception provide by the university institution when the students should result enrolled (as benefits requested);
- a. who transfer in another university during the a.y 2021/22 or renounced to studies during the a.y 2021/22 **not later than 15 April 2022**;
- b. have not regularized the request benefits;
- c. have a heritage that exceeds he value provided by the announcement;
- d. have not the merit provided in the tab. table 5.1, 5.2, 5.3, 5.4 in the appendix;
- e. have not declared an additional renounce to studies;
- f. students of the first year who within the date indicated in the tab.4 have not achieved the credits provided;
- g. Are beneficiary of the scholarship or another benefits granted in the academic year 2021/2022, as referred as art.5, except the power to action laid down in the announcement ;
- h. Graduating before the extraordinary session of 2020/2021, even if was made the payment for the taxes for the academic year 2021/2022;
- i. The student that do not present additional documents within the deadline laid down in the personal communications receipt;

j. The students that are in the guess under the art.10 or of which the ERSU is after made aware

The refusal revocation entail an obligation to repay of the money benefits and of the services consumed (scholarship, housing services and meals based the revenue bracket) and in the cases described in the art.14. Will be applied the legal terms.

For economic difficulties of the student may be granted the refund of sums in more solutions, within 10 months from the order to revocation.

The payments will be made through PagoPA to the following link <https://www.ersupalermo.gov.it/amministrazionetrasparente/pagopa/>

Any eventual costs for to make payments are payable by the student.

The students is forced to deliver, to the office of the ERSU, the copy of the receipt proving that payment has been made among the treasury of the institution.

Art. 14 - False declaration, exclusion from benefits and penalties

The recipients of benefits that were to submit false declaration will have revoked the benefits attributed and are to be cited to the judicial authority about crimes of:

- Falsification made from the private in a public document(art.438 of the Penal Code);
- False attestation of an police officer about identity or about his personal quality or someone's o (art. 495 of the Penal Code)
- Fraud against the State or other public body (Article 640 of the Criminal Code and ss.mm.ii.)

In In application of Article 10 of Legislative Decree No. 29/03/2012 No. 68, anyone who submits untrue statements, their own or members of the family unit, in order to receive the relevant interventions, is subject to an administrative penalty consisting of payment of a sum of three times the amount received, or the value of services improperly used, and loses the right to obtain other payments for the duration of the course of studies, without prejudice to the application of the sanctions referred to in 38, paragraph 3, of the Decree-Law of 31 May 2010, n. 78, converted, with amendments, by the law of 30 July 2010, n. 122, as well as the criminal provisions for the facts constituting the crime.

Pursuant to art. 2946 C.C. (ordinary prescription), the Administration can also collectively recover all sums owed by students within ten years from the date of collection of the related payment order.

Art. 15 - Publication of rankings of participants

The lists of all students who participate in the competition will be published by the dates indicated in "Promemoria" page. 8 of this announcement, in the website of ERSU of Palermo and in the personal page of "ersuonline" in the student portal.



Participants should pay particular attention to the notes published in the lists next to the provisional suspension or rejection results

The ERSU not send any information about the results of competition directly in the address of student.

The publication of the lists and the rankings on the ERSU website of Palermo and on the personal page ERSU services of the student portal constitutes notification to the interested party (article 32 paragraph 1 law n ° 69 dated 18/06/2009).

L'ERSU shall publish the list, for notifying students the result of competition, concerning possible corrections/integrations to be entered

Art. 16 - Rectification/additions to data declared

Any eventual rectification/additions of personal data or statements made may be made submitting online the "Module of rectification/additions of data", through the application available in the personal page of services "ersuonline"

Recipients to submit the "Module of rectification/additions of data", should be performed the following procedure :

1. **ACCESS**, (see art. 3) in the personal page of services "ersuonline" of the student portal ;
2. **FILL IN** the required fields ;
3. **CONFIRM** the data declared and wait SMS with OTP code for the validation of the same (*only for those who access with the credentials username and password*);
4. **ENTER** the data declared, generate the OTP and wait SMS with a code for the validation of the data (*only for those who access with credentials username and password*);
5. **END** the procedure



Activation online procedure to fill in the module of rectification/additions of data

hours 9:00 of 2 September 2021

Deadline online procedure to fill in the the module of rectification/additions and for its validation (only for those who don't access with SPID) with OTP code

hours 14:00 of 13 September 2021

Technical assistance and the answer to the questions sent by e-mail will be ensured **until the hours 13:00 of 13 September 2021.**

In cases where the date of publication is deferred, the period of submission of the "Module of rectification/additions data" is set under 10 consecutive day starting from the day of publication of them.

For the attestation concerning the annotation of the omissions or disagreements, see tab.16 in appendix.

Art. 17 - Ranking lists

The ranking lists will be published, within the dates listed in the "Reminder" pag. 8 of this notice of this announcement, on the website of the ERSU di Palermo and in the reserved area of the service "ersuonline" of the student portal.

The outcome of the competition is defined through the compilation of the following types of rankings chronological order:

- a. Ranking lists;
- b. Ranking lists with assignee designation;
- c. Ranking lists set.

a. Ranking lists

The **Ranking** are completed after the closing of the terms of the competition:

At the end of this elaboration, students can be:

- Eligible – students in possession of the requisites foreseen by the announcement in the art. 8-9;
- Rejected – students belonging to the cases referred to in art. 10 ;
- Suspended Eligible –students who may have all the requisites to be considered suitable, but for at least one of them further verification is required; therefore, it is not yet possible to declare either eligibility or exclusion from the competition.

b. Ranking lists with assignees designation

In this phase, the allocation of the funds available for the competition is carried out with the consequent designation of the assignees.

At the end of this elaboration students can be:

- Appropriate assignees- students in possession of the requisites provided for by the announcement to the articles 8 and 9 and for which the scholarship was awarded;
- Eligible not assignees - students in possession of the requisites envisaged by the announcement to the articles. 8 and 9 and for which the scholarship was not awarded due to the depletion of available resources;
- Rejected – students included in the cases referred to in art. 10
- Suspended eligible - students who may have all the requisites to be considered suitable, but for at least one of them further verification is required; therefore, it is not yet possible to declare either eligibility or exclusion from the competition.

c. Ranking lists set

The rankings established are completed at the end of the university career verification operations, also in order to remove the different guess of suspension referred to in the previous points.

At the end of this elaboration students can be:

- Appropriate assignees – students in possession of the requisites provided for by the announcement to the articles 8 and 9 and for which the scholarship was awarded ;
- Eligible not assignees- students in possession of the requisites envisaged by the announcement to the articles. 8 and 9 and for which the scholarship was not awarded due to the depletion of available resources ;
- Rejected – students included in the cases referred to in art.10.

In the ranking lists, there are not suspended students, with the exception of students who have participated in ERASMUS programs and who have not yet defined the registration of exam taken.



With the publication of the rankings on the ERSU website of Palermo on the personal page ERSU services of the student portal it means fulfilled and satisfied every informative fulfilment regarding the aforementioned result of the competition and consequently no other reference communication will be made to the interested parties.

For any communication contextual to the publication or subsequent will be adopted systems and procedures suitable for the protection of the confidentiality of personal

data.

For reserved scholarships, students must inquire at the competitions and benefits office.

The publication of rankings and any eventual communication will be performed based on procedures, which ensure the protection of privacy with regard to sensitive data as required by law. For the protection of privacy, the names of the students will be replaced by the code of the submitted application (Web ID).

In the personal page of the Ersu services of the student portal is inserted any eventual variation with regard to the competitive position.

In case of errors, the ERSU may proceed to the readmission of students results excluded from the ranking list, for self-protection and/or on reasoned request.

Art. 18 - Appeals against ranking lists

After the date of publication, the appeals for the not-allocation of benefits, being the measure to finality character, will be possible to regional administrative court not later than 60 days from the date of publication of the rankings.

Art. 19 - Criteria for the formulation of rankings list

The scholarships are financed by the following funds:

- revenue deriving from the regional tax for the right to university study
- resource of the institution;
- share of the State Integral Fund (FIS) for scholarships, made available by MIUR;
- Any other resources assigned to the institution.

These funds will be divided according to the quality of the users, as indicated below:

- 1/3 students enrolled for the first time in three-year degree courses, single-cycle master's degree, two-year master's degree, specialization and research doctorate ;
- 2/3 for students enrolled in the second and subsequent years of the three-year degree courses, single-cycle master's degree, two-year master's degree, and specialization and research doctorate. The sums available will be divided among the students enrolled in years following the first, in relation to the number of students who are eligible in the rankings of the scholarship for the A.Y 2020/21, ensuring for each year of degree program at least one scholarship.

The ranking lists will be formulated as indicated below:

- Per All benefits, **for the students of the first year**, are allocated on the basis of a single ranking (for each benefits) without any different for course of study, arranged in increasing order of score based on ISEE; for the same ISEE, the location in the ranking is determined in increasing order of the ISPE and, after, digressive to age.

Will be used the following expression:

$$100*(1 - ISEE\ declared/ISEE\ limit)$$

- The rankings of the scholarship and housing services, **for students enrol in the year after the first**, shall be defined in ascending order of score, on the basis of criteria that, taking into account the number of credit and vote, allow to make comparable the parameters of merit. The position

in the rankings, were the same of merit, is determined with regard to the valour increasing of the ISEE; for some university institutions (Conservatory of Trapani, Conservatory Bellini of Palermo, Institution Toscanini of Ribera, Academic BB.AA Kandinsky of Trapani, Academic ABADIR of S.Martino delle Scale and Academic Michelangelo of Agrigento) the rankings are merged for year of course without diff differentiation of degree course; if the Isee is equal, prevails the age.

- Will be used the following express:

$70*(n. \text{ cfu passed}/n. \text{ cfu request})+28*(\text{arithmetic mean of vote } /30)+0.5*n. \text{ praises}$

Cfu request" means 60 credits for those enrolling in the second year, 120 cfu for who enrolling in the third year, etc etc.

In the rankings, the bonus, if required, will be applied to the extent necessary to achieve eligibility for participation while the score will be calculated based on the credits actually obtained, without taking into account the bonus awarded.

For the 4 ° of the degree continuation courses and for all the courses for which it will not be possible to establish the parameters of merit, the benefits will be attributed according to the income criteria as established for the students of the first year

Students assigned the benefits may be suspended both in the ranking list and subsequently for various reasons that will be reported in the published notes in the personal page of the student portal.

The suspended scholarships and related services will be paid only after they have cancelled the reason or the reasons for which the suspension was ordered, confirming the right to remain in the ranking of lodging assignees.

Scrolling ranking lists

After the publication of the final put come, in the case of allocation of supplementary funds, will be allocated with the same criteria of the students suspended not eligible until the disponibility of the lodging disponible.

The communication to students of the new outcome of competition (Variation from suspended not eligible to assignee of scholarship) will be published in the reserved area of the student portal and through public notice in the institutional website.

Scrolling ranking lists house service lodging

After the publication of final results and after the allocation of lodging of first acceptance, if lodgings were to remain unallocated, this will be allocated with the same criteria above to students eligible not-assignee (therefore will be excluded the the students quitter and the students lapsed of lodging)

The communication of the new outcome of the competition to students (variation from eligible not-assignee to assignee of lodging) will also be published in the reserved area of the student portal, as well as through notice published in the website of the institution.

SECOND PART - Scholarship

Art. 20 - Criteria of distribution

During the distribution, as provided for art.18, will be taken into account of the reserve scholarship listed in the tab.2, always considering the economics and merit requirements specified in the arts. 8 and 9, regulated in:

- All the students in serious conditions of disability, as referred in the art. 3 paragraph 3 of the Law 104/92 or with invalidity equal or greater 66%, as referred in the art. 14 of the Prime Minister's Decree DPCM 9 April 2001 will be granted the scholarship.
- To a maximum of 40, scholarships reserved to foreign students from outside European community presented in table/provided in table 8 in appendix, or to foreign students political refugee, having right to international.
- To a maximum of 15 scholarships reserved to orphan students of job victims who on the date of 10/8/2021 have an INAIL documentation that attesting that the parent is died for reasons of jobs.
- To a maximum of 5, scholarship reserved to foreign students children of Sicilian migrants overseas/ abroad- the scholarship is reserved to students who are resident on the date 10/08/2021, for at least 5 years overseas with all the household.
- To a maximum of 2, scholarship reserved to orphan students victims for reasons of mafia – the scholarship is reserved to orphan students victims for reasons of mafia who have the appropriate attestation issued by Prefecture responsible . The scholarship is incompatible with benefits thereof.
- To a maximum of 5, scholarship reserved to student's victims of usury and/ or student who are children of usury victims – the scholarship is reserved to student's victims of usury who have the appropriate attestation issued by Prefecture responsible.
- To a maximum of 15 scholarship reserved to students resident, for at last 5 years a resident, after the date of 10/8/2021, in the smaller islands in the territory of Sicilian region
- To a maximum of 7, scholarship reserved to orphan students that show to have been guest in a public or private host structure- the scholarship is reserved to orphan students who show to have been guest in a public or private host structure.

The scholarship reserved will be assigned, within the limits laid down in the tab.2 and of the economic resource availability, according to rankings made as follows:

- The benefits for students enrolled in the first year, will be allocated on the basis of a single rankings (for each reserve), without differentiation for degree course, in a digressive ordered of score in accordance to ISEE; if the score is equal, the position in the rankings is determined in increasing order of the ISEE. The score will determined using the expression under the art.19;
- The benefits for students enrolled in the second year and next, will be allocated on the basis of a single rankings (for each reserve), without differentiation for degree course, in a digressive order of score in accordance of criteria that, considering the number and vote of CFU, will enable to compare the parameters of merit of the students.; if the score is equal, the position in the rankings is determined in increasing order of the ISPE and, after, digressive of the age. The score will determined using the expression under the art.19

Art. 21 - Criteria for determining the amounts

The amounts of scholarship and the other benefits granted to recipients will be determinate in the basis of ISEE and to the residence of the student (see tab.9 in appendix).

The amounts granted to disabled student with a disability equal or higher than 66%, as referred in the art. 14 of the Prime Minister's Decree 9 April 2001, or in conditions of serious disability, as referred in the art 3 paragraph 3 of the Law 104/92, as provided by the Ministerial Decree n. 798/2017, the amount will correspond to double of the scholarship minimum diversifying between student "resident", "commuter" and "not-resident" (see tab.10 in the appendix).

The amounts granted to student enrolled in the first year off course, will be paid an amounts halved (one semester) for all scholarship include the scholarship reserved.

Students in condition of serious disability, as referred in the art. Three paragraph 3 of the Law.104/92, or with disability equal or higher than 66%, as referred in the art. 14 of the Prime Minister's Degree 9 April 2001, enrolled in the second years F.C (out course) will be granted an amount halved (one semester) for all scholarship including the scholarship reserved.

The amounts of scholarship of the students enrolled in one of the university seat posted, where isn't present the housing services (Ribera, Marsala and San Martino Delle Scale) will take into account of an economic contribute the amounts of which will depended on residence of the student (see art.39).

The amount of scholarship granted in services (catering services and housing services) cannot be compensated and, in the event of failure, will not give the right to make any refund.

Art. 22 - Status of the applicants according to residence

The students are considered, for the allocation of scholarships, with regard to their residence and centre didactic frequented such us:

- a. "resident";
- b. "commuter";
- c. "Not-resident".

Generally, under art.4, paragraph 8, of the Prime Minister's Decree of the 09/04/2001, are considered:

- a. "**resident**" the student resident in a municipally or in the surrounding area of the degree course(see tab.11.1 in appendix);
- b. "**commuter**" the student resident in a place that allows the transfer every day at the seats of the degree course (see tab.11.2 in appendix);
- c. "**Not-resident**" students resident in a place distant from the seat of the degree course attended and for this reason uses a university residence managed by the institution or prove to take lodging for consideration at this location, for a period of not less than 10 months, using public structure or other accommodation or institutions. This status must in any case be documented as specified in Article 23.

The foreign students whose the household is resident in Italy, shall be submitted to the same rules applied to Italian student, of points a) b) and c) applied to Italian students. The foreign students whose the household isn't resident in Italy, will be considered NOT RESIDENT as referred in the art.13.3 of the Prime Minister's Decree 9 April 2001 (see notes in the tab.9 in the appendix).

Art. 23 - Declaration of renting

The student's recipient, who wants to obtain the status of "not-resident", shall be required to submit the declaration of renting, with the exclusion of the students "resident" and "commuter" resident in one of municipally indicated in tab.11.1 and 11.2 in appendix and of the recipients of the housing services.

The declaration of renting should refer to a renting contract registered that interest a period of at least 10 months between 1 September 2021 to 31 October 2022.

The benefit applicants per la "Dichiarazione di location" to be followed this procedure: **ACCESS**, (see art. 3) in the personal page of servies "ersuonline" of the student por ;

1. **ACCESS**, (see art. 3) in the personal page of servies "ersuonline" of the student portal ;
2. **FILL IN** the required fields ;
3. **CONFIRM** the data declared and wait SMS with OTP code for the validation of the same (*only for those who access with the credentials username and password*);
4. **ENTER** the data declared, generate the OTP and wait SMS with a code for the valiation of the data (*only for those who access with credentials username and password*);
5. **END** the procedure



Activation online procedure to fill the "declaration of renting":

hours 9:00 of 1° October 2021

Deadline online procedure to fill in the "Declaration of renting" and for its validation (only for those who don't access with SPID) with OTP code

hours 14:00 of 31 January 2022

Technical assistance and the answer to the questions sent by e-mail will be ensured **not later than 13:00 of 31 January 2022.**



Those who submitted the "Declaration of renting" must communicated to the ERSU any modification of contract within 15 days (early termination or elements included in the contract) pain of the additional part of benefits,

Art. 24 - Modality of distribution of scholarship

The money of scholarship will be allocated, compatibility to the economic resources and with the regular remittance of funds from the University Institutions (regional taxes of the right to university study), from MIUR (part of the integrative fund-FIS) and from any eventual resources allocated to the institution in two instalments (deposit and balance) as follows:

Provision of the deposit (1° instalments)

Students assignees enrolled in the first year The first instalment of the scholarship given to student "resident" or "commuter", will be paid, considering the economic availability of the Institution, at 35% because didn't in possession of the minimal credit requested within **31 December 2021** or after the regularisation of the request suspended and however only after the enrolled to University in the academic year 2021/2022.

Students assignees enrolled in the year next first the first instalment of the amounts of scholarship as an student "resident" o "commuter", will be distributed in the minimum measure of 50%, **within 31**

December 2021 or after the regularisation of the request suspended and however only after the enrolled to University in the academic year 2021/2022.



The students "not-residence" will receive temporarily the status "commuter", with the consequent payment of the first instalment of the scholarship under the amount laid down for this status (see tab.9); after the presentation of the declaration of renting (see tab.23) or the acceptance of housing services, the student will gain to status "not-resident) and therefore the right to receive the balance in according to this status..

Provision of the balance (2°instalment)

Students assignees enrolled in the first year, the students recipients, including the students enrolled in the biennial master's degree, will receive the balance on 65% of the scholarship, following the achieved of a minimal of 15 credit on the data 10 August 2022, and to achieve of 20 credits (for example 15+5) university credits not later than 30 November 2022 (Art.6 paragraphs 1 and 3 of the Prime Minister's Decree 09/04/2001

In the event that the students assignee have acquired only 20 CFU within 30 November 2022 and not too 15 CFU within 10 august 2022, recognised for the course of study of inscription and registered by students offices, keep only the benefits eventually granted (first instalment of scholarship, lodging and meals consumed).

If they have not acquired at least 20 CFU within 30 November 2022, recognized for the enrolment course of study and registered from the students office, the benefits will be revoked, with return of monetary part of scholarship, house service and food service.

Students with disability assignees enrolled in the first year, including the students enrolled in the biennial master's degree, will receive the balance on 65% of the scholarship ,following the achieved of a minimal of 9 credit on the data 10 August 2022, and to achieve of 12 credits (for example 9+3) university credits not later than 30 November 2022 (Art.6 paragraphs 1 and 3 of the Prime Minister's Decree 09/04/2001)

If they have not acquired the 9 CFU within August 2022, but have acquired the 12 CFU within 30 November 2022, recognized for the enrolment course of studies and registered by the students office, maintain the benefits eventually granted (first instalment of scholarship and meals consumed).

If they have not acquired at least 12 CFU within 30 November 2022, recognized for the enrolment course of studies and registered by the students office, will be revoked the benefits, with return of monetary part of scholarship, house service and food service.

Student's recipients enrolled in the first year of advanced degree and PhD, the balance of scholarship will be paid following the achievement of the merit that will be determinate by parameters of the didactic system, considering the deadlines under the art.9.

The presumed period for the provision of balance, compatible with the economic availability and with the fund by the University Institutions (regional taxes of the right to university study), from MIUR (part of the integrative fund-FIS) and from any eventual resources allocated to the institution, is the **31 December 2022**.

Students assignees in the years next the first, who after the verification by the Institution, will resulted to have achieve the merit under the tab.5.1 and 5.3, considering the economics availability and with the fund by the University Institutions (regional taxes of the right to university study), from MIUR (part of the integrative fund-FIS) the balance will be granted **not later than 30 June 2022**.

Students with disability assignees enrolled in the years after the first , who, after the verification by the Institution, resulted to have achieve the merit under the tab 5.2 and 5.4, considering the economics availability and with the fund by the University Institutions (regional taxes of the right to university study),

from MIUR (part of the integrative fund-FIS) the balance will be granted **not later than 30 June 2022**.

The graduate students, who graduate within the extraordinary session of the a.y 2020/21, will not receive any monetary benefit and e will lapse from the scholarship possibly allocated with reserve.

The graduate students who not graduate within the extraordinary session of the a.y 2020/21 and enrolled in the a.y 2021/22 in the 1° fc, will be paid only after registration (see art. 6).



The institution reserves the right to make retained of the amounts from the scholarship , at the request of interested persons, be granted to compensate any past arrears and/or other payments (ex. tuition lodging)

Art. 25 - Modality of payment

In the interest of tracking of the financial flows and of a better management to the delivery service, the payments will be exclusively performed:

- By crediting on bank or poste account intestate or jointly to the student;
- By crediting on prepaid card with IBAN code intestate or jointly to the student



Make sure that the prepaid card o others instrumental bank allows the crediting with wire transfer of the amounts under the announcement of competition.

The student, who have a difficult in the collection of the benefits on his behalf, must notify with written report or with email.

The student recipient who must rectify his position, is suspended the payment.

The students recipients, if not later than 12 month from the allocation of benefits, will not communicated to ERSU the code IBAN necessary for the payment, will have revoked the benefits.

The students will be able to view the status of payment in the personal page of Ersu services "ersuonline"of the student portal.



12 months after the from issuing the payment mandate, the amounts falling to statute of limitation.

Art. 26 - Refund of regional taxes of the right to study

The students suitable or recipients of the scholarship in the ranking of competition, will received the office reimburse of the regional tax for the right to study;

These amounts will be paid, to suitable and recipients, compatible with the economic availability, with appropriate payment:

- **Not later than 31.12.2022**, for students recipients/suitable enrolled in the first year;
- **Not later than 30.06.2022** for students recipients/suitable enrolled in the years after the first



The ERSU does not provide, at the resident, any warning of the refund of regional tax. **The publication in the personal page of ERSU "ersuonline" of the student portal is a notice to the person concerned (art.32 paragraph 1 Law n.69 of the 18/06/2009).**

The regional tax will not be refunded to those who have been withdrawn the benefits.



The competence of eventual waiver and/or return of the university taxes (except the regional taxes) is up to the university institutions

PART TIRDH – Other economic contributions

Art. 27 - Other economic contributions

For “*other economic contributions*” shall mean:

- ✓ Contributes for the international mobility
- ✓ Contributes for graduate students (award degree).

The students who request these benefits will have to produce the documentation for any benefit requested.

The contributes under this article are not incompatible with other benefits, they will be assigned, within the limits laid down in art.2 and of the economic availability

Art. 28 - Contribution for the international mobility

Noted the Protocol Notes 1119/GAB del 6/3/2020 and prot. 1680 del 21/4/2020 Regional Councillor for Education in relation to the management of financial resources dedicated to the integration of scholarships for international mobility, for the a.y 2020/2021, this institution commits the sums provided for students *outgoing*, a maximum of 4% of economic resources assigned to the announcement, for the provision of grants to students *incoming* from countries in the area MENA and however from countries extra-UE.

The institution reserves to establish, by subsequent measure, anything not provided in this article (criteria for admission, modality to participation, amounts, ranking lists ecc...).

Art. 29 - Contribute for grad students “award degree”

completed the ranking of eligible students of scholarship and within the limits of the financial resources available, will be provided in addition to the scholarship the “*degree award*”, reserved for students recipients of scholarship for the a.y. 2021/22 who graduated in the triennial degree, biennial magistral degree and single cycle magistral degree within within the expected duration from by their respective educational arrangements..

The contribution may be granted only once in a career. Therefore the students who have already benefits d or students who intend to benefit from this contribution for triennial degrees awarded cannot apply for a Biennial Magistral degree awarded .Therefore; students who have not already received this contribution for the triennial degree may require it for the Biennial Magistral degree awarded.

For the request of “*award degree*”, is need to perform the following procedure:

1. **ACCESS**, (see art. 3) in the personal page of services “*ersuonline*” of the student portal ;
2. **FILL IN** the required fields ;
3. **CONFIRM** the data declared and wait SMS with OTP code for the validation of the same (*only for those who access with the credentials username and password*);
4. **ENTER** the data declared, generate the OTP and wait SMS with a code for the validation of the data (*only for those who access with credentials username and password*);

END the procedure



Deadline online procedure to fill in the “Award degree” and for its validation (only for those who don’t access with SPID) with OTP code:

hours 14:00 of 31 May 2023

Technical assistance and the answers to the questions will be granted **within the hours 13:00 of the 31 May 2023.**

The amounts of benefits are indicated on tab.9 bis in the appendix

Benefits will be paid only after the verification of the title obtained and considering the economic availability of the authority based on the formulation of one rankings.

The rankings for the award of graduation is made in digressive order than the vote of graduation and, if the score is equal, in increasing order of ISEE, 0.50 point is allocated to praise, if the parameters above mentioned is equal, are considered, the value of ISPE and the age, both in increasing order.

PART FOURTH – House service

Art. 30 - Characteristics of benefits

The institution offers the possibility to participants of the announcement of competition to request (with the exception of the students "resident", as referred in the tab. 11.1 in the appendix, and students "commuter", as referred in the tab. 11.2 in the appendix) the house service, in the procedure laid down in at the same times at request of scholarship, or by submitting the "module of rectification of data" in the way and in the time provided by the art. 16.

The house service consist in the allocation of one free lodging in one of university residences managed by ESRU according to availability.

Together with the application for a scholarship is allowed to choose for the renting in a private house "contribution to lodging" (see art.3).

The monetary share is only recognized for students, who requested the housing service who result recipients of scholarship and who submitted the "*Declaration of renting*" within the deadlines under the art.23, although:

- will have not requested the house service-contribution to lodging in the manner laid down in the notice;
- have made acceptance of lodging but later given up to opt for a private house;
- will have renounced the lodging to opt for a private house after the publication of the notice;
- been declared lapsed because have not made acceptance of the lodging in a university residence (recipients of house service) or have not submitted the manifestation of interest of lodging (student's eligible not recipients of the house service).

This monetary amount, which is paid with the balance of the scholarship, varies according to the declared ISEE, as indicated in a tab. 9 in the appendix of the announcement:

- € 1.300,00 for students recipient with ISEE less than or equal 2/3 of the limit;
- € 780,00 for students recipient with ISEE above 2/3 and up to the limit.

Art. 31 - Criteria of distribution

The lodgings will be allocated as follows:

- 1/3 to students enrolled for the first time in a triennial degree, master's degree in a single cycle, biennial master's degree, specialization and PhD;
- 2/3 to students enrolled in the second years and in the years following the first of the triennial degree, master's degree in a single cycle, biennial master's degree, specialization and PhD.

The allocation of lodgings is given in the tab.15 n appendix.

Art. 32 - Fruition of house service-lodging

Recipients of lodging ca use the benefit at the time acceptance and not later than 29/07/2022 exclusion of following periods:

- From 22/12/2021 to 06/01/2022(Christmas period).
- From 01/08/2022 to 30/09/2022(summer period).

After the summer period will be allowed entry in the university residence only if the demand valid for the academic year 2021/2022; therefore, in the absence of this request, the permanence of students in the university structures will be retained ended from the date of 29/07/2021.

Student's recipient of lodging in the a.y 2020/21, who will result eligible for a.y 2021/22, must leave the lodging not later than 5 days from the publication of the final ranking list, on pain of revocation of the all benefits and services granted by ERSU.

Student's recipient who graduating must leave the lodging not later than 5 days from the data of graduation.



The benefits, to recipient of lodging indicated as "suspended" in the final ranking, will be paid only after that will healed the suspension

The students enrolled or who intend to enrol for the academic year.2021/22 in the first year of one course planned by the institutions relating the E.R.S.U. of Palermo, awaiting the publication of rankings, will be able to ask the allocation temporary of lodging (paid) in one of the university residences of the ERSU.

The interested students will have to produce instance by connecting in the personal page of Ersu service, using the appropriate procedure that will be made available from 28/08/2021 until 14:00 of 04/09/2021.

The students who will receive the temporary lodging will have to pay, in advance, the daily rate of € 5,00 for a number of days that start from the first day of use, until the day of the publication of ranking..

The students who will not be assignees of the house service in the ranking should leave the residence not later than two days from the publication of the notice.

If in the period of closure, any residence remain open for institutional reasons, the students assignees who have the necessity to remain in the residence for study purposes, can report this requirement through e-mail at the address residenze@ersupalermo.it.

The requests will be valued based on availability of the lodgings; also, the students who will remain in residence will have to pay in advance the daily rate of € 5, 00.

The payments will be made through PagoPA by connecting in the following link <https://www.ersupalermo.gov.it/amministrazionetrasparente/pagopa/> of the institutional website. The eventual costs relating to payments shall be borne by student.

Art. 33 - Allocation of house service – lodging

The lodgings are assigned by the competent office for optimize the use of the university residence, in order to distribute the lodgings available.

The ERSU reserves the right to transfer the student from the one residence to another for important reasons.

Art. 34 - Deadline to reception of house service – lodging

All students recipient of lodging enrolled in the first year and in the years next the first, will have to acceptance the benefit **not later 15 days from the data of publication of the ranking lists (house service), on pain of revocation of benefit.**

The recipients, for sliding the ranking lists, will have to acceptance the benefit **not later than 5 days from the data of publication of the new lists of participants, on pain of revocation of benefit.**

Students recipients who will not be able to accept within the deadlines mentioned above will not be able to accept (participation in international mobility programmes) or serious personal or health reasons, to be justified by appropriate documentation, should send the documents indicated to the next article 35 to the mail address residenze@ersupalermo.it, on pain of revocation of benefit.

With the publication of the ranking of the housing service on the institution's website, is considered fulfilled and satisfied every informative fulfilment concerning the above collective outcome and will not be carried out to the persons concerned any other reference communication

Art. 35 - Modality to reception of the lodging

For the acceptance of lodging, it is necessary to perform the following performance:

1. **ACCESS**, (see art. 3) in the personal page of services "ersuonline" of the student portal ;
2. **FILL IN** the required fields ;
3. **CONFIRM** the data declared and wait SMS with OTP code for the validation of the same (*only for those who access with the credentials username and password*);
4. **INSERIRE** the data declared, generate the OTP and wait SMS with a code for the validation of the data (*only for those who access with credentials username and password*);
5. **END** the procedure



Deadline online procedure to fill in the module of acceptance of lodging and for its validation (only for those who don't access with SPID) with OTP code

hours 14:00 of 15 October 2021

Acceptance of lodging must be regularised.

The recipients of house service-lodging- must upload, through appropriate procedure available in the subsection named "FASCICOLO" in the homepage of the service "ersuonline", the additional documentation (single PDF files) for the regularisation the acceptance of lodging.

Documentation to upload:

- Medical certificate issued by family doctor (an account with S.S.N.) or by other ASP (ex ASL) in data not earlier than 3 month, attesting that the student not have any disease that undermine the coexistent;
- Receipt of payment of deposit for the a.y 2021/2022. (To be paid after allocation of lodging and to delivered after formal signature of the act of acceptance of the lodging) amount variable (1^a range € 0,00; 2^a range € 50,00; 3^a range € 100,00) on the basis of the allocated lodging.

The deposit will be automatically refunded not later than 90 days from the end of allocation. In case of eventual damage or economic debt toward to Ersu, the deposit twill be cancelled or suspended until the payment of debt;

- Receipt of payment of tuition lodging 2021/2022, if due (see art. 38);
- "Green pass" (the institution reserves to require the integration of documentation with additional health attestation to the evolution of Covid-19 emergency);

- Copy of residence permit for the foreign student or copy of receipt of relating to payment the payment of the deposit (if due) will be carried out, in accordance with the procedures laid down by law, connecting to the link <https://www.ersupalermo.it/ersurisperde/il-servizio-pagopa/> of the institutional website.



ATTENTION: To complete the acceptance, after filling out the online acceptance module of the lodging, validated of the same with OTP (only for those who do not access with con SPID) and regularized the acceptance uploading in the "Fascicolo" the above mentioned documentation **E' NECESSARY, on pain decline from the benefit, go to university residence "Santi Romano" for the formal submission to the lodging within 15 days from the date of publication of ranking list of house service or within 5 days from the date of publication to the lists of the new students assignee about scrolling ranking.**



Deadline for the acceptance of lodging:

hours 14:00 of 15 October 2021

Before acceptance of the lodging is needed UPLOAD, in the home-page n the reserved area of the service "ersuonline", one photo ID, as planned for the identity documents, digital format digital .jpg o .gif of dimensions 200 Kb and lower resolution of 2048x1536 pixel.

A recent photo, passport colour size, must be delivered to Residence Office

At the same time, student will be able to present the original identity document, should be to inserted in the request of participation; also the foreign student must present, in addition to the documents provided in the point's) also the original documents.

The Responsible of University Residences will allow access and the consequent taking of possession of lodging only after the acquisition of all the required documentation.

Art. 36 - Manifestation of interest of lodging

The students eligible of house service, enrolled in the first year and years after the first, guests and not-guests in the university residence, shall carry out the "Manifestation of interest of lodging".

To express the interest for lodging, it is necessary to perform the following procedure:

1. **ACCESS**, (see art. 3) in the personal page of services "ersuonline" of the student portal ;
2. **FILL IN** the required fields ;
3. **CONFIRM** the data declared and wait SMS with OTP code for the validation of the same (*only for those who access with the credentials username and password*);
4. **ENTER** the data declared, generate the OTP and wait SMS with a code for the validation of the data (*only for those who access with credentials username and password*);
5. **END** the procedure



Deadline online procedure to fill in the module of manifestation of interest of lodging and for its validation (only for those who don't access with SPID) with OTP code:

hours 14:00 of 15 October 2021

Technical assistance and the answers to the questions will be ensured **within the hours 13:00 of the 15/10/2021.**

The students assignees of scholarship and suitable of house service must not show the expression of interest because attend places of course without university residence. The students to receive the amount of scholarship inclusive of the value of the lodging untaken must submit the "Declaration of rental" in the way and in the time indicated in the 23.

Art. 37 - Cost of the fruition of lodging

Do not pay the tuition:

- ✓ Students eligible of scholarship and recipients of lodging;
- ✓ students eligible of scholarship and recipients of lodging enrolled in the first year F.C (only first semester);
- ✓ students eligible of scholarship and recipient of lodging not enrolled for the a.y 2020/21, because grade students,(only first semester);
- ✓ Students with disability.

Pay the tuition:

- ✓ students recipient of lodging who have not requested scholarship;
- ✓ students eligible of scholarship and recipient of lodging enrolled in the first year F.C (they will pay the tuition, in the measure of 50% according to the economic ranch to which they belong group to which they belong , limited to the possible use of the service for the second semester)

Will have to pay tuition in the part of 50% than foreseen, student enrolled in the first year, suitable of scholarship and recipients of lodging who achieve only 20 CFU not later than 30/11/2022.

The institution reserves the possibility to exempt from the payment of the tuition some types of users (eventual report by the authorities).

The amounts of tuition are defined in the tab.13 in the appendix.

The payment will take place under the conditions laid down by law, by connecting in the link <https://www.ersupalermo.gov.it/amministrazionetrasparente/pagopa/>

The eventual costs bank transfer are payable by the student.

The assignees of lodging in the moment of acceptance, must deliver the receipt of payment.

Art. 38 – Decline from the house service –lodging-

Are excluded from the house service the students "residence", referred to in tab. 11.1 in appendix, and the students "commuter", referred to in tab. 11.2 in appendix.

Are excluded from the house service lodging also, who have not requested in the rules referred to art. 3, with the request to scholarship, or have not requested in the rules and deadlines referred to in art. 16, with "Modulo di rectification/integration module".

Shall decline from the house service the student's recipients who:

- a. don't accept the lodging;

- b. don't show up for the allocation within the time limit set up by institution;
- c. fail or shall submit incomplete documentation requested for the acceptance of the lodging;
- d. do not show the manifestation of interest to lodging in the procedures laid down in the announcement;
- e. graduating;
- f. renounce to the lodging or are move among the other university;
- g. Violate the residence university regulation.

Students, fallen for this motivation, will pay the tuition related to the period to which has received the benefits, as referred in the 13.

PART FIFTH – Food Service

Art. 39 – Access to food service

All students will have to access to the service called "MyUniAPP".

Everyone can take advantage of the service **not later than 31 October 2022**, except the graduate students who can access until the 5° day following the date of graduation.

The students assignees and the students suitable not assignees of scholarship "not-residence" enrolled in the years following the first and the students "not-residence" and the assignees of scholarship enrolled in the first year, will have a number of meals equal, use before the academic year, as referred in the tab in the appendix. .

Students "resident" and "commuter", suitable or recipients of scholarship, enrolled in the years after the first and the student of the first year, "resident" or "commuter" have a right to number of meal equal (180 total), consumed before the academic year, as referred in the appendix;

To the achievement of number of meal, students pay the service to whole price

Students enrolled in the first year that in the rankings will result suitable, will have attributed the facilities range (laid down in the catering regulation)

Students that have applied for benefits and who are in possession of the ID university, therefore show to be enrolled in the a.y 2021/22, in the provisional list, will be able to obtain the activation of the catering service with the attribution of the range relating to ISEE declaring.

Recipient of scholarship, enrolled didactic district to Trapani, Caltanissetta and Agrigento will be enjoy of the meals in a local approved.

Recipients of scholarship, enrolled in the didactic district, which is not present food service (ex. Ribera, Marsala and San Martino Delle Scale), will have the scholarship increased, equal to:

- € 600,00 for students "residence" and "commuter";
- € 1.200,00 for students "not-residence".

All students who have requested the scholarship can access directly to the food service through the MyuniAPP, while the students who didn't participate in the competition can will have to make the request through the application set up by the institution in the website www.ersupalermo.it, (see art.3).



*The application for the compilation and sent online of the request will be active **from October 2021 hours 14:00 to 30 June 2022** (see reminders pag. 8)*

The students who student overseas, for participate programme of international mobility, must notify to catering office, written or by e-mail: ristorazione@ersupalermo.gov.it, who will suspended, temporarily, the service.

Although it may not be expressly to mentioned in this announcement, is referred the catering regulation. Published in the in the section of the student's portal "Amministrazione Trasparente"

Prof. Giuseppe Di Miceli

APPENDIX

Tab. 1 – List of the university institution relating the ERSU Palermo

University of Palermo
LUMSA of Palermo
Academy di BB.AA. of Palermo
Academy di BB.AA. "Kandinskij" of Trapani
Academy di BB.AA. e del Restauro "Abadir" of San Martino delle Scale
Academy di BB.AA. "Michelangelo" of Agrigento
Conservatory of Music "Scarlatti" of Palermo, già "V. Bellini"
Conservatory of Music "Scontrino" of Trapani
Institute Musicale "Toscanini" of Ribera

Tab. 2 – Funding rates to be assigned to scholarship and others contributes

3,5% of all study grants awarded will be reserved to the following categories:

- 53%, to a maximum of 40, grants reserved to foreign students from countries particularly poor, provided for in the 8 in the appendix, or to foreign students political refugee, having the right to international protection;
- 9%, to a maximum of 15, grants reserved to students to orphan students of job victims;
- 7%, to a maximum of 3, grants reserved to foreign students children of Sicilian migrants overseas/ abroad;
- 7%, to a maximum of 2, grants reserved to orphan students victims for reasons of mafia;
- 5%, to a maximum of 5 grants reserved to students victims of usury and/ or student who are children of usury victims;
- 14%, to a maximum of 15, study grants reserved to students for at least five years in the smaller islands falling within in/ under Sicilian territory ;
- 5%, to a maximum of 7, study grants reserved to orphan students that show to have been guest in a public or private host structure.

N.B. to all students with disability who have the conditions provided in the announcement will be granted the scholarship

To a maximum of 4,0% of the economic resource assigned will be reserved for the international mobility.

The contribution "award degree" will be paid out (after depletion) rankings list scholarship with additional funds available.

Tab. 3 – GUIDE LINES for the correct determination of the merit

- Into the calculation of the credits requested should be inserted all those acquired, also resulting by testing exceeded with judgment or ability, as long as the tests will result registered in the plane of study, with date not later than 10 August 2021;
- For the degree courses or post-graduate course, whose educational provides for the modules and/or integrated courses, should be considered only credits coming from closed module and/or integrated courses and that will result registered in the study plan, from the student's secretariat, with date not later than con 10 August 2021;
- The traineeship and training activities will be considered valid only if registered on the study plan with date non later than 10 August 2021;
- The credits are only valid if recognised for the study course for which the student requests the benefits, therefore who made the transfer of course before of 2021/22 may not post in the calculate of merit, the credits from prove test does not validated;
- For the degree course of Medicine and Surgery, the teachings of the group ADO and the relative CFU incurred in outnumber than those laid down by the training offer (9 cfu) will not be considered for the purposes of the merit;
- In order to achieve of the merit necessary to maintain the benefits, will not be considered the credits eventually validated or dispensed by the University related to previous university career or pre-academic;
- Will not be considered the credits coming from the subject borne in single course, even if validated and upload in the study plan;
- Will not be considered valid for the purposes of the merit, the credits validated related to academic career renounced or lapsed;
- Will be considered useful for the purposes of merit, the credits on any terms registered on the study plane up to the year preceding the course year for registration in the a.y 2021/21 (ex. students who enrol in the 2° year, may consider valid the exams of the 1° year registered in the study plane and not and not those registered at the 2° year and next, even if sustained within the 10 august 2021; students who will enrol at the 3° year, will consider valid the exams of the 1° and 2° year registered on the study plane and not those registered at the 3° and next years , even if sustained within the 10 august 2021 etc...)
- the debt formative are not valid for the merit;
- The students enrolled with educational debts, to compete, also the minimum number of credits requested, will have to passed, not later 10 August 2021, also those related to the same formative debts;
- The credits achieved in the academic year 2020/21 in the context of international mobility, are considered valid if only incurred not later than 10 August 2021 even if will be considered validated a later date;

The traineeships completed within 10 august 2021, are considered valid even if they will be registered on the study plane with later date.

N.B. On the basis of official communication from the university institutions relating ERSU Palermo on the failure to complete the internship, provided by the study plane, because of the covid emergency, to allow students to participate in the announcement, the institution reserves to re-evaluate the number of CFU minimum, under the tab 5.1, 5.2 (requirement of merit), applying the same proportion under art. 6 par 4 of D.P.C.M. of 9 april 2001 - see tab. 5.3, 5.4 in appendix.

Tab. 4 - Modality of allocated of scholarship – students enrolled in the first year**ASSIGNEES** of scholarship

Optional A →	if achieve 15 CFU not later than 10 aug 2022 and 20 cfu not later than 30 nov 2022	→ Have the right to the second instalment and at the refund of the regional tax
Optional B →	If achieve only 20 CFU within 30 nov 2022	→ Keep the benefits granted (first and second instalment of scholarship and meals consumed) and the right to refund of the regional tax, but lost the right to the balance and will have to pay half of any lodging assigned;
Optional C →	if don't fall within the optional A or B	→ will have to return the first instalment of scholarship more the meal consumed under the range of ISEE and will have to pay the lodging assigned

SUITABLE not assignees of scholarship

Option D →	If achieve 15 CFU not later than 10 aug 2022 and 20 cfu no later than 30 nov 2022	→ Maintain the suitability to benefits and the right to relief of the regional tax
Optional E →	if achieve only 20 CFU not later than 30 nov 2022	→ maintain the suitability to benefits granted (meals consumed) and the right to relief of the regional tax, but will have to pay half of the eventual lodging assign
Optional F →	if achieve only 20 CFU not later than 30 nov 2022	→ Will have to pay the eventual lodging assign and meals consumed under the range of Isee

ASSIGNEES of scholarship, with disability

Optional G →	If achieve only 9 CFU not later than 10 aug 2022 and 12cfu not later than 30 nov 2022	→ have a right to refund of the second instalment of scholarship and of the regional taxes
Optional H →	if achieve only 12 CFU not later than 30 nov 2022	→ Keep the benefits granted (first and second instalment of scholarship, meal consumed and eventual lodging) and the right to relief of the regional taxes, but lost the right to the second instalment
Optional I →	If don't fall within the optional G or H	→ Keep the benefits granted (first instalment of scholarship and lodging) and the right to relief of the regional taxes, but must return the first

SUITABLE not assignees of scholarship, with disability

Optional L →	If achieve 9 CFU not later than 10 aug 2022 and 12cfu not later than 30 nov 2022	→ Keep the suitability of the benefits granted (meal consumed and lodging eventually assigned) and the right to relief of the regional taxes
Optional M →	If achieve only 12 CFU not later than 30 nov 2022	→ keep the suitability of benefits granted (meal consumed and lodging assigned) and the right to relief of regional taxes
Optional N →	If don't fall within the optional L and M	→ keep the suitability of the benefits granted (meal consumed and lodging assigned) and the right to relief the regional taxes

Tab. 5.1 - Requirement of merit be achieved not later than 10 August 2021

Minimal number of CFU require for the disabled students required to participate in the competition to those who attend the degree courses that providing a distribution of cfu same as those laid down by MIUR (es. 60 cfu for each year of course))

TYPE OF COURSE	Year of registration					
	2020/2021	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
TRIENNIAL DEGREE	25	80	135	-	-	-
MASTER'S DEGREE (2 YEARS)	30	80	-	-	-	-
MASTER'S DEGREE (5 YEARS)	25	80	135	190	245	300

Tab. 5.2 - Requirement of merit be achieved not later than 10 August 2021

Minimal number of CFU require for the disabled students required to participate in the competition to those who attend the degree courses that providing a distribution of cfu same as those laid down by MIUR (es. 60 cfu for each year of course)

TYPE OF COURSE	Year of registration						
	2020/2021	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016	2013/14
TRIENNIAL DEGREE	15	48	81	114	-	-	-
MASTER'S DEGREE (2 YEARS)	18	48	81	-	-	-	-
MASTER'S DEGREE (5 YEARS)	15	48	81	114	147	180	213

N.B.: For the students with disability who attend the degree courses that providing a distribution same as those laid down by MIUR, the requirement of merit determined in the modalities as referred in the tab. 5.1 in shall be reduced by 40%. The minimal number of credits is rounded using the arithmetic criterion.

Tab. 5.3 - Requirement of merit revalued be achieved not later than 10 August 2021
Minimal number of credits for the students of Unipa enrolled in the degree course that providing the distribution of credits different than MIUR

UNIPA

Minimum credits provided for the student enrolled in the a.y 2020/21 TRIENNIAL DEGREE or MASTER'S DEGREE (5 YEARS) = **25 * credits provided from study plan in the first year/ 60**

Minimum credits provided for the student enrolled in the a.y 2020/2021 BIENNIAL = **30 * credits provided from the study plan in the first year/60**

Minimum credits provided for the student enrolled in the academic year 2019/2020 TRIENNIAL DEGREE or MASTER'S DEGREE (5 YEARS)= **80 * summation of credits provided from the study plan in the first and second years/120**

Minimum credits provided for the student enrolled in the academic year 2018/2019 TRIENNIAL DEGREE or MASTER'S DEGREE (5 YEARS)= **135 * summation of credits provided from the study plan in the first, second and third years/180**

Minimum credits provided for the student enrolled in the academic year 2017/2018 MASTER'S DEGREE (5 YEARS) = **190 * summary of credits provided in the study plane in the first, second, third and fourth years/240**

Minimum credits provided for the student enrolled in the academic year 2016/2017 in MASTER'S DEGREE (5 YEARS) = **245 * summary of credits provided from the study plane in the first, second, third, fourth and fifth years/ 300**

Minimum credits provided for the student enrolled in the academic year 2015/2016 in MASTER'S DEGREE (5 YEARS)= **300 * summary of credits provided from the study plane in the first, second, third, fourth, fifth and sixth years/ 360**

N.B.: The requirement of merit revalued, necessary to participate in the competition, is made available during online compilation of the application to participate in the competition.

TYPE OF COURSE	Year of registration					
	2020/2021	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
LUMSA						
Economic and commerce	26	82	135			-
Economic and management	32	80				-
Giurisprudenza	25	80	131	197	245	-
ACCADEMIA BB.AA. DI PALERMO						

New technologies (digital animation)	32	80
New technologies (cinema and video)	29	80
Decoration	29	80
Graphic design – visual communication	33	80
Graphic of art	29	80
Paint	29	80
Fashion design	34	80
Scenography	31	80
Sculpture	28	80
Sculpture (multimedia installations)	29	80

N.B.: The requirement of merit revalued, necessary to participate in the competition, is made available during online compilation of the application to participate in the competition.
The minimal number of credits is rounded using the arithmetic criterion

Tab. 5.4 - Requirement of merit revalued be achieve not later than 10 August 2021
Minimal number of CFU require for the disabled students required to participate in the competition to those who attend the degree courses that providing a distribution different than the MIUR

UNIPA

The requirement of merit revalued, necessary to participate in the competition, is made available during online compilation of the application to participate in the competition.

TYPE OF COURSE	Years of registration					
	2020/2021	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
LUMSA						
Economic and commerce	16	49	81	114		
Economic and management	19	48	81			
Giurisprudenza	15	48	78	118	147	180
ACCADEMIA BB.AA. DI PALERMO						
New technologies of art (digital animation)	19	48	81			
New technologies of art (cinema and video)	17	48	81			
Decoration	17	48	81			
Graphic designer – visual communicated	20	48	81			
Graphic of art	17	48	81			
Paint	17	48	81			
Fashion designe	20	48	81			
Scenography	19	48	81			
Sculpture	17	48	81			
Sculpture (multimedia installations)	17	48	81			

For the students with disability who attend the degree courses that providing a distribution same as those laid down by MIUR, the requirement of merit determined in the modalities as referred in the tab. 5.3 in shall be reduced by 40%. The minimal number of credits is rounded using the arithmetic criterion.

Tab. 6 – Economic-capital requirements

ISEE - Indicator of the equivalent economic situation	€ 21.500,00
ISPE - Indicator of the equivalent patrimonial situation	€ 51.361,58

Tab. 7 – Definition of household

The household is defined under the Prime Minister's Decree 5/12/2013, n. 159, art. 3 and of the Inps circular 18/12/2014 n. 171.

The household of the student is composed of the student who request the benefits and by all those who are included in the family on the date of submission even if the bond relates them, as well as members borne of IRPEF as well as non-cohabitant with the family of origin.

Therefore, the student who lies with anyone unrelated to conventional household (es. grandparents, uncles, and/or other), but resulting fiscal borne of the parents, must integrate, in order ISEE, to their family status also the parents and declare the revenue, on the 2007 year, with which living, and from their parents.

In case of separation or divorce, the household of the student who request the benefits is integrated with the household of parent who has receives the child support payments in the case of the parents are part of two nuclei different, in the absence of separation or divorce, the household of the student is integrated with those of booth parents.

PhD, the applicant of benefits shall be entitled to declare an household "restricted" composed by himself, partner and children, if present (Prime Minister's Decree n. 159/2013).

The **independent student**, houhold does not not consider the origin members of family, is recognized if he has the following requirements:

- a) External residence from the house of the family of origin, for at least two years from the date of submission of the application, in accommodation not owned of one of their member;
- b) Earned income or assimilated fiscally declared, for at least of two years, not less than to € 6.500,00 in respect to a household of only one person.

In the absence of even a single of these requirements, the student shall indicate in the ISEE also the income receive from the members of household.

The **students married and/or have the children** not to have the conditions for to be considered "independent student" (limited to the point b, earned income or assimilated fiscally declared, for at least of two years, not less than to € 6.500,00 even if product from the partner), for access to the benefits for the right to university, however must be "drawn in the household of origin without eventual partner and/ or children.

The **foreign student** shall submit the ISEEU/ISPEU compared (speak to CAF for the determination). In the basis of the nation in which they are produced and is available the family's wealth of origin, need to attach request of scholarship, the documentations issued by the authorities of the country translated in Italian and legalized, if provided

The foreign students is always obliged to ask also the income and the assets eventually owned in Italy by their household.

The foreign students living in Italy, without asset overseas equated to Italians, must have the ISEE for performance for the right to university study.

If the interested parts, while having required the computation of the ISEEU/ISPEU compared, not holding of the ISEE/ISPEU at the moment of compilation of the request, will be able to attach this documentation to the request of scholarship. The Ersu arrange to calculate of the Indicators of the equivalent patrimonial situation for the right to study.

For the correct determination of the household refer to the planned by current legislation.

Tab. 8 – List of poor countries under the Ministerial Decree n. xxxx

Afghanistan	Djibouti	Madagascar	Solomon Islands
Angola	Eritrea	Malawi	Somalia
Bangladesh	Ethiopia	Mali	South Sudan
Benin	Gambia	Mauritania	Sudan
Bhutan	Guinea	Mozambico	Tanzania
Burkina Faso	Guinea Bissau	Myanmar	Timor-Leste
Burundi	Haiti	Nepal	Togo
Cambogia	Kiribati	Niger	Tuvalu
Central African Rep.	Korea Dem. Rep.	Rwanda	Uganda
Chad	Laos People's Democratic Republic	Sao Tome & Principe	Yemen
Comoros	Lesotho	Senegal	Zambia
Congo Dem. Rep.	Liberia	Sierra Leone	Zimbabwe

Tab. 9 – Amounts of scholarship

	ISEE less than or equal to 2/3 of limit	ISEE greater than 2/3 and up to limit
	<p>. students recipients of house service: monetary share € 2.757,74 + 2 meals equivalent daily free, up to a maximum of 360 ((share food service)</p> <p>the applicants of house service or even to renouncers /lapsed of house service, who have submitted regular "Declaration of lodging": monetary share € 2.757,74 + € 1.300,00 integrative share of house service + 2 meals equivalent daily free up to a maximum of 360 ((share food service)</p> <p>. students not applicant of house service who have submitted regular "Declaration of renting": monetary share € 2.757,74 + 2 meals equivalent daily free, up to a maximum of 360 ((share food service)</p>	<p>. students recipients of house service: monetary share € 1.654,65 + 2 meals equivalent daily free, up to a maximum of 360 ((share food service)</p> <p>the applicants of house service or even to renouncers /lapsed of house service, who have submitted regular "Declaration of lodging": monetary share € 1.654,65 + € 780,00 integrative share of house service + meals equivalent daily free up to a maximum of 360 ((share food service)</p> <p>. students not applicant of house service who have submitted regular "Declaration of renting": monetary share € 1.654,65 + 2 meals equivalent daily free, up to a maximum of 360 ((share food service)</p>
Status "not resident"		
	<p>monetary share € 2.298,51 + 1 meal equivalent daily free, up to a maximum of 180 (share food service)</p> <p>N.B. only one access is allowed daily food service</p>	<p>monetary share € 1.379,11 + 1 meal equivalent daily free, up to a maximum of 180 (share food service)</p> <p>N.B. only one access is allowed daily food service</p>
Status "commuter"		
	<p>monetary share € 1.981,75 + meal equivalent daily free, up to a maximum of 180 (share food service)</p> <p>N.B. only one access is allowed daily food service</p>	<p>monetary share € 1.189,05 + meal equivalent daily free, up to a maximum of 180 (share food service)</p> <p>N.B. only one access is allowed daily food service</p>
Status "residence"		

N.B. students assignees of scholarship, enrolled in one of university centre in which is not present the food service, will receive an integrative quota of the amount of scholarship, equal to :

- € **600,00** for the students "residence" and "commuter";
- € **1.200,00** for the students "not-residence".

The foreign students, which household does not reside in Italy, except if they have not required and obtained the lodging or have submitted the "Declaration of renting", will be considered however NOT-RESIDENT with the recognition of the payment of an amount equal to € 2.757,74 + 2 free meals, for ISEE not less than or equal 2/3 of the limit, or € 1.654,65 + 2 free meals, for ISEE greater to 2/3 of the limit and up to a limit.

Tab. 9bis – Amounts of the integration for degree students “(award degree)”

	ISEE less than or equal to 2/3 of limit	ISEE more than 2/3 and up to the limit
Status “not-residence”	€ 1.378,87	€ 827,32
Status “commuter”	€ 1.149,25	€ 689,55
Status “residence”	€ 990,87	€ 594,52

Tab. 10 – Amounts of the monetary share of the scholarship granted to students with seriously disability, under the art.3 paragraph 3 of the Law. 104/92, or with disability not less than 66%, as referred in the art. 14 of the Prime Minister’s Decree of the 9 April 2001

Amount equal to twice of the scholarship minimal distinguishing between student "residence", "commuter" e "not residence", under the Interministerial Decree n. 798/2018

Status "not-residence"	€ 3.309,30
Status "commuter"	€ 2.758,22
Status "residence"	€ 2.378,10

Tab. 11.1 – Status “residence” on the basis of the residence

SEAT OF THE COURSE	MUNICIPALLY OF RESIDENCE
PALERMO	Palermo, Altofonte, Bagheria, Capaci, Casteldaccia, Ficarazzi, Isola delle Femmine, Monreale, Pioppo fraz. di Monreale, S. Flavia, Villabate
AGRIGENTO	Agrigento, Aragona, Favara, Joppolo Giancaxio, Porto Empedocle
CALTANISSETTA	Caltanissetta, San Cataldo
MARSALA	Marsala, Petrosino/Strasatti
RIBERA	Ribera, Calamonaci, Lucca Sicula, Villafranca Sicula
TRAPANI	Trapani, Erice, Paceco, Valderice

Tab. 11.2 – Status “commuter” on the basis of residence

SEAT OF THE COURSE	MUNICIPALLY OF RESIDENCE
PALERMO	Altavilla, Balestrate, Belmonte Mezzagno, Bolognetta, Borgetto, Carini, Cefalù, Cinisi, Giardinello, Marineo, Misilmeri, Montelepre, Partinico, Piana degli Albanesi, San Cipirello, Santa Cristina Gela, San Giuseppe Jato, San Nicola, Termini Imerese, Terrasini, Torretta, Trabia, Trappeto, Villafrati.
AGRIGENTO	Camastra, Castrofilippo, Comitini. Grotte, Licata, Montallegro, Naro, Palma di Montechiaro, Racalmuto, Raffadali, Realmonte, Sant’Angelo Muxaro, Santa Elisabetta, Siculiana
CALTANISSETTA	Barrafranca, Bompensiere, Canicattì, Delia, Marianopoli, Montedoro, Pietraperzia, S. Caterina Villarmosa, Serradifalco, Sommatino, Villarosa,
MARSALA	Campobello di Mazara, Mazara del Vallo, Paceco, Trapani
RIBERA	Alessandria della Rocca, Bisacchino, Bivona, Burgio, Caltabellotta, Cattolica Eraclea, Chiusa Sclafani, Cianciana, Giuliana, Menfi, Montallegro, Sambuca di Sicilia, Sant’Angelo Muxaro, Santo Stefano Quisquina, Sciacca.
TRAPANI	Alcamo, Buseto Palizzolo, Calatafimi/Segesta, Castellamare del Golfo, Custonaci, Gibellina Nuova, Marsala, Mazara del Vallo, Petrosino, Salemi, San Vito lo Capo

Tab. 13 – Amounts of the tuition of lodging

ISEE between € 0,00 and 1/3 of the limit ISEE	ISEE between 1/3 and 2/3 of the limit of ISEE	ISEE between 2/3 and limit of ISEE
€ 420,00	€ 600,00	€ 1.200,00

Tab. 14.1 – Food service

TIPOLOGY	"Not Resident"	"Commuter" – "Residence"
Students assignees of scholarship enrolled in the 1° year	2 free meals (max 360)	1 free meals (max 180)
Students suitable not assignees of scholarship enrolled in the 1° year	2 free meals with contribution under catering regulation	1 meal with contribution under catering service
Students assignees of scholarship enrolled in the years following the first	2 free meals (mx 360)	1 free meals (max 180)
Students suitable not assignees of scholarship enrolled in the years following the first	2 free meals (mx 360)	1 free meals (max 180)

Tab. 14.2 – Cost to be paid by students of the complete meal for the food

ISEE between € 0,00 and 1/3 of the limit of ISEE	ISEE between 1/3 and 2/3 of the limit of ISEE	ISEE between 2/3 and the limit of ISEE
€ 1,60	€ 2,10	€ 2,60

Tab. 15 – Distribution of lodging

The lodgings, a total of n. **800**, for students who have the degree course in Palermo and Caltanissetta, will be distributed like that:

Palermo are reserved 38 lodgings, therefore the 5% of the lodgings available, as follows:

- n. **11** to students with seriously disability, as referred in the art. 3 paragraph 3 of the Law 104/1992 or with disability not less than 66%, under art.14 of the Prime Minister's Decree 9 April 2001, registered for the first;
- n. **11** to students with seriously disability, as referred in the art. 3 paragraph 3 of the Law 104/1992 or with disability not less than 66%, under art.14 of the Prime Minister's Decree 9 April 2001, enrolled in the years following the first;
- n. **6** to foreign students from countries particularly poor (see tab.7 in appendix) or foreign student children of the political refugee registered for the first time ;
- n. **6** to foreign students from countries particularly poor (see tab.7 in appendix) or foreign student children of the political refugee enrolled in the years following the first ;
- n. **2** to students who are residence in a small islands that fall within the territory of the Sicilian region ;
- n. **2** to orphan students who prove to have been guests in a public or private host structure.

To these are added the ordinary lodging as follows:

- n. **246** to students enrolled for the first time ;
- n. **491** to students enrolled in the years following the first.

Caltanissetta is reserved 1 lodging, therefore the 5% of the lodgings available, to assign to one student with seriously disability, as referred in the art. 3 paragraph 3 of the Law 104/1992 or with disability not less than 66%, under art.14 of the Prime Minister's Decree 9 April 2001, registered for the first time.

Add to this the ordinary lodgings as follows:

- n. **8** to students enrolled for the first time ;
- n. **16** to students enrolled in the years following the first.

ATTENTION: Having to implement the measures envisaged by the security protocol the containment of contamination of the ERSU Palermo, reserves the right to change the number of lodging available in the competition.

Tab. 16 – DSU with omission/not-conformity

In relation of the data self-declaring in DSU, the Revenue Agency makes appropriate control to verify if there is correspondence between what is described from the student in the movables patrimonial section and the information submit in the relation (art. 11, paragraph 3, Prime Minister's Decree n.159/2013); if there are omission or not-conformity, the Revenue Agencies becomes availability to INPS this anomalies showing in notes of the ISEE, the specific of the omission or not-conformity, the data on which it happened the control, the protocol of DSU and the social security numbers of component of the household to which it refers.

In the event of omission or not-conformity, under the legislation in force (comma 5, art11), the requester has two option:

- 1) Submit new DSU, with the information previously omitted or differently exposed
- 2) submit request for the submission using the same ISEE with the annotation of omission or not-conformity and attaching valid documentation to prove the completeness and veracity of the data referred in the reporting; the documentation must be required exclusively from the user broker (bank, Poste Italiane...) that informed financial relations to Revenue agency.

The applicant, from the data of publication of the lists and not later than the date of the end of period to rectification/integration, will have to resolve the temporary rejection in one of the two abovementioned possibility

Tab. 17 – List CAF affiliated

In order to help students in the compilation and in the presentation of DSU, for the purpose of calculating of the ISEE for the performance for the right to university study, below is the list of CAF Tax Service Centre relating with the ERSU of Palermo, because entered in the register of the Tax service centre for the employee members of the national council and signatory of the agreement protocol with ANDISU – National Association of the Organism for the right to university study, signed on 3 June 2017.

For more information is possible to contact the following among the all CAF located in the national territory and/or consult their website.

- ✓ CONSORZIO NAZIONALE CAF CGIL > www.cafcgil.it
- ✓ CAF CISL SRL > www.caafcisl.it
- ✓ CAF UIL SPA > www.cafuil.it
- ✓ CAF CONFISAL SRL > www.cafconfisal.it
- ✓ CAF U.G.L. SRL > www.cafugl.it
- ✓ CAF CNA SRL > www.cafcna.it
- ✓ C.A.A.F. F.A.B.I. SRL > www.caaffabi.it
- ✓ CAF CONFAGRICOLTURA PENSIONATI SRL > www.cafconfagricoltura.it
- ✓ CAF PENSIONATI E DIPENDENTI C.I.A. SRL > www.caf-cia.it
- ✓ CAF CISAL SRL > www.cafcisal.it
- ✓ CAF COLDIRETTI SRL > www.cafcoldiretti.it
- ✓ ASSOCAAF SPA > www.assocaaf.it
- ✓ CAF 50 & PIU' SRL > www.50epiu.it
- ✓ CAF M.C.L. SRL > www.mcl.it
- ✓ CAF ACLI SRL > www.acli.it
- ✓ CAF DELL'INDUSTRIA DELL'EMILIA CENTRALE SPA > www.cafindustria.it
- ✓ C.A.F. – U.C.I. SRL > www.cafuci.it
- ✓ CAF SICUREZZA FISCALE SRL > www.caafconfesercenti.it
- ✓ CAF CONFARTIGIANATO PENSIONATI E DIPENDENTI SRL > www.confartigianato.it
- ✓ CAF E.N.P.T.A. SRL > www.uglcoltivatori.it
- ✓ CAF ACAI DIPENDENTI E PENSIONATI SRL > www.acai.it
- ✓ TUTELA FISCALE DEL CONTRIBUENTE SRL > www.tutelafiscale.it
- ✓ CENTRODI ASSISTENZA FISCALE NAZIONALE DOTTORI COMMERCIALISTI SPA > www.cafdoc.it
- ✓ CENTRO AUTORIZZATO DI ASSISTENZA FISCALE ASSOCINTRIBUENTI SRL > www.cafassocontribuenti.it
- ✓ CAF SERVIZI FISCALI SRL > www.cafservizifiscali.it
- ✓ CAF DIPENDENTI E PENSIONATI U.S.P.P.I.D.A.P. SRL > www.cafusppidap.it
- ✓ CAF FE.NA.PI. SRL > www.fenapi.it
- ✓ CAF C.A.S.A. DIPENDENTI E PENSIONATI SRL > www.casartigiani.org
- ✓ CENTRI DI ASSISTENZA FISCALE U.S.A.E. SRL > www.cafusae.it

- ✓ CAF DIPENDENTI E PENSIONATI A.I.C. SRL > www.aicnazionale.com
- ✓ SILCED ZEROCARTA CAF SRL UNIPERSONALE > www.zerocartacaf.it
- ✓ CAF SICAF > www.cafsicaf.it
- ✓ C.A.F. CNAI SRL – CENTRO DI ASSISTENZA FISCALE CNAI SRL > www.cnai.it
- ✓ ASPPI CAF SRL > www.asppicaf.it
- ✓ EUROCAF SRL > www.eurocaf.it
- ✓ CAF CISAS SRL > www.cafcisas.it
- ✓ CENTRO ASSISTENZA FISCALE – AEUROPEAN SRL > www.cafaeuropean.it
- ✓ CAF ITALIA SRL > www.cafitalia.org
- ✓ CENTRO DI ASSISTENZA FISCALE NAZIONALE CONSULENTI DEL LAVORO SRL > www.consulentidellavoro.it
- ✓ CAF CNDL SPA – CAF NAZIONALE DEL LAVORO SPA > www.cndl.it
- ✓ CAF CONFLAVORATORI SRL
- ✓ CAF FENALCA DIPENDENTI E PENSIONATI SRL > www.caffenalca.it
- ✓ CAF CGN SPA > www.cgn.it
- ✓ CAF FIAP > www.caffiap.it
- ✓ CAF UNIMPRESA SRL > www.cafunimpresa.innovare24.com
- ✓ CAF PROFESSIONE FISCO SRL > www.cafpf.it
- ✓ CAF – LAVORO E FISCO SRL > www.caflavoroefisco.it
- ✓ CAF UNSIC SRL > www.unsic.it
- ✓ CAF SIALS SRL > www.cafsials.it
- ✓ CENTRO DI ASSISTENZA SERVIZI DI BASE SRL > www.cafsdb.it
- ✓ CAF LABOR > www.caflabor.it
- ✓ C.A.F. CONF.A.S.I. SRL > www.cafconfasi.it
- ✓ CAF EUROPEO SRL > www.cafeuropeo.eu
- ✓ CAF ANMIL SRL > www.caf.anmil.it
- ✓ CAF OFFICINA DEL CONTRIBUENTE SRL > www.odcservizi.it

Informative as referred to in art. 13 Legislative Decree 196/2003 and of the European Union regulation UE n. 2016/679 regarding the processing of the personal data

The online service section of ERSU Palermo, called "ersuonline", is attainable through registration in the student portal UNIPA.

The access of benefits granted from the institution (scholarship, other contributions and services for the right to university study), is subject to the integration of personal data.

Recommended careful reading of this informative issued in accordance of the art.13 of the legislative decree 196/2003(in a row CODE") and of the European Union Regulation n.679/2016(in a row "GDPR), before to give the personal data required for the use of the services granted from Institution; it may be subject of changes and/or integration, which will be indicated to user, mainly due to regulatory changes or the management processes of the services offered, ensuring, in any case, the timely update. The user is however invited to consult it periodically from his own personal page of the student portal.

1. Object of treatment

The Object of processing are the personal data, meaning the information that identify a physical person and which can provide details on its characteristics, routine, lifestyle, personal relation, economic situation.

2. Finality of treatment

Processing mean "any operation or set of operation performed with or without by electronic means, relating to the collection, registration, organization, preservation, consultation, elaboration, modification, selection, extraction, comparison, utilisation, interconnection, block, communication, distribution, cancellation, destruction, though not registered in a database; is enough just one of operations listed to consider "current" a processing of the personal data. Without with your consent express, the personal data will be processed for institutional purposes(activities related to benefits provisions, scholarship and other contributes ad services for the right to university study, attributable to interventions of significant public interest purpose under art.68 of the privacy code) and, in relation to obligations established by the legislation in force. The special categories of personal data (information that detect the racial origin, political opinion, religions and philosophical beliefs, trade union affiliation, genetic data, biometric data, data concerning health or sexual lifestyle of the person) may be collected, registered, preserved and further processed will be relevant, complete and not excessive in relation to the purpose listed above; other purposes will be traced to the activities of statistical reporting.

Just with your consent express, the personal data will be processed for the purposes related to detection of the degree of satisfied on the quality of the services provided, to promotion of same and of the cultural, sport and recreation activities, organized or sponsored by ERSU (by e-mail, telephone contact...)

3. Modality of processing

The processing of your personal data shall be based on the principles of correctness, lawfulness, transparency and protection of your privacy and your rights.

The processing s made by means of operations referred to art.4 (privacy code art.4 no.24) GDPR and specifically: collection, registration, organization, conservation, consultation, development, modification, selection, extraction, comparison, utilisation, interconnection, block, communication, cancellation, destruction of data; your personal data are processed in both printed and electronic formats

4. Legal basis of processing

The processing of personal data by the holder, public entity non-economic, is only allowed for the performance of the institutional function (art.18 paragraph 2 of the privacy code). The processing of sensitive data by the holder, public entity non-economic, is allowed for the institutional purpose related to intervention of public interest referred to art.68 of the privacy code.

5. Nature of provision of data and consequence of possible rejection

The provision of data is obligatory; any rejection will result in exclusion from the competition and the impossibility to obtain the benefits.

6. Access to data

The holder, will process your personal data by the responsible of the protection data, by the responsible of processing of the data, by the processor and by the system administrator. The data will be accessible to those entities who shall be entrusted with the task to carry out activities on behalf of the holder for the performance of the institutional purposes.

7. Communication of data to third parties

Without your consent express, the holder will be able to communicate your data to those entities who communication is obligatory through legislation or for the performance of the institutional purpose (university institutional, revenue agency...) your personal data will be communicated to other entities that provided assistance or collaboration activities to the holder of processing in the area of accounting, administration, legal, fiscal, to public administration for the performance of institutional functions within the limits established by the rule of law and to third parties, service providers which communication is necessary for the performance of the institutional purposes (Caf...), your personal data would not be subject of spread

8. Storage periods

ERSU Palermo retain the personal data for not later than 10 years from the conclusion of the administrative procedure for institutional purposes and however for the time to requirement laid down by law.

9. Presence of decision making automated

Is not present decision making automated

10. Transfer of personal data

Your personal data will not be transferred to a third country or to an international organization

11. Procedure for the exercise of the rights

At any time you can exercise your rights (access to personal data, to obtain correction or cancellation of the data or the limitation of processing that concern yourself, to oppose the treatment, the portability of data, to withdraw consent in cases in which the processing is not necessary for the execution of task in the public interest or connected to the exercise of public authority for which the holder is invested or to fulfil a legal obligation, to propose a complaint to the Privacy Guarantor) by sending a registered letter with proof of delivery to the ERSU Palermo, legal address in Viale delle Scienze,1 90128 Palermo, or by sending an e-mail to privacy@ersupalermo.it; or a pec protocollo@pec.ersupalermo.gov.it.

12. Holder, Responsible of protection data and responsible of processing

The controller of processing is ERSU Palermo, with legal address in Viale delle Scienze, edificio 1– 90128 Palermo

tel. 091.6541111

email direzione@ersupalermo.it

pec protocollo@pec.ersupalermo.gov.it

Responsible of the protection data (Data Protection Officer) is the Director f.f Ernesto Bruno

tel. 0916545919

email responsabileprotezionedati@ersupalermomomo.it

pec responsabileprotezionedati@pec.ersupalermo.it

Responsible of processing of the data is the Director UOB1

tel. 091.6545921

email uob1@ersupalermo.it

Transalted by Veronica Maniscalco